

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
SPECIAL MEETING

CALL TO ORDER

The Special Meeting of the Hazel Park Board of Education was held at the Ford School Administration Office on October 26, 2015, and was called to order by President Noth at 7:00 p.m.

ROLL CALL

Members Present: Noth, Hinton, Hemple, Hammonds, Nagy, Polowski
Members Absent: Adkins (excused)
Others Present: Kruppe, Romzek, Paterson

APPROVAL OF THE AGENDA (Action Item)

Moved by Mrs. Polowski, supported by Mrs. Hammonds, that the Agenda be approved as written.

Discussion

None

Roll Call Vote

Yeas: Polowski, Hammonds, Hinton, Hemple, Nagy, Noth
Nays: None

A moment of silence was held in honor of Ryan Whiston, age 32, who was the son of State School Superintendent Brian Whiston. He was killed in a fatal automobile accident this morning in Waterford Township.

ORDER OF BUSINESS

A. Facility Assessment Study Contract Award (Action Item)

Mr. Daniel Romzek, Director of Business Services, recommended to the Board of Education a consulting contract for a facility assessment of all our District buildings and components. There were seven proposals submitted from vendors for this facility study. The lowest bid came in from Partners in Architecture, PLC, in Mt. Clemens. This firm worked in partnership with Wold Architects and Engineers during the District's 2002 bond renovations. Partners in Architecture, PLC is familiar with the District and the buildings. Mr. Romzek recommends the District award the facility assessment contract to Partners in Architecture, PLC in the amount of \$11,550.

Moved by Mrs. Polowski, supported by Mrs. Hemple, that the Board of Education approve Partners in Architecture, PLC the facility assessment contract in the amount of \$11,550.

Discussion

Mrs. Sherrie Polowski, Board Trustee, asked if Mr. James Paterson, Board Counsel, reviewed the contract. Mr. Romzek stated that the Request for Proposal (RFP) included a draft contract and once the document is finalized the District will ask Mr. Paterson to review the contract. Discussion was held with Mr. Romzek and Dr. Kruppe, Mr. Ricky Nagy, Board Trustee, asked questions.

Roll Call Vote

Yeas: Polowski, Hemple, Hinton, Hammonds, Nagy, Noth
Nays: None

B. 2015 Audit Report Presentation (Action Item)

Mr. Daniel Romzek, Director of Business Services, introduced the District's auditors, Joseph Brandenburg and Randy Carlier, with Buss & Company, P.C. Mr. Brandenburg reviewed the Independent Auditor's Report letter and the Annual Financial Report. Mr. Randy Carlier reviewed the Single Audit – Federal Award Programs report. It was stated that some of the audit findings would remain on the audit reports until the District is out of deficit. Mr. Romzek recommends the approval of the 2014/2015 Audit to the Board of Education.

Moved by Mrs. Polowski, supported by Mrs. Hemple, that the 2014/2015 Audit be received and filed.

Discussion

Mr. Ricky Nagy and Mrs. Sherrie Polowski, Board Trustees, held a discussion with Mr. Carlier regarding the audit report.

Roll Call Vote

Yeas: Polowski, Hemple, Hinton, Hammonds, Nagy, Noth
Nays: None

C. 2015/2016 General Fund Budget Amendment (Action Item)

Mr. Daniel Romzek, Director of Business Services, presented to the Board of Education a Proposed Budget Amendment 2015/2016 General Fund PowerPoint. The complete PowerPoint and the Board of Education approved 2015/2016 1st Budget Amendment – General Fund can be found on the Hazel Park Schools website under the Open Schools Transparency & Accountability Data tab or in the office of the Superintendent. Mr. Romzek recommended that the Board of Education approve the 2105/2016 General Fund Budget Amendment as presented.

Moved by Mrs. Polowski, supported by Mr. Nagy, that the Board of Education approve the 2105/2016 General Fund Budget Amendment as presented.

Discussion

Members of Board of Education complimented Mr. Romzek on the well-prepared documents that he provided to them for this evening's meeting.

Roll Call Vote

Yeas: Polowski, Nagy, Hinton, Hemple, Hammonds, Noth

Nays: None

D. Review of Draft 5 Year Financial Forecast for Deficit Elimination (Informational Item)

Mr. Daniel Romzek, Director of Business Services, presented the Board of Education with a Proposed Budget Amendment 2015/2016 General Fund PowerPoint. The complete PowerPoint and the 5 Year Financial Forecast for the Deficit Elimination can be found on the Hazel Park Schools website under the Open Schools Transparency & Accountability Data tab or in the office of the Superintendent.

Mr. Robert Moore, Oakland ISD, Deputy Superintendent of Finance & Operations, and Dr. Vickie Markavitch, Oakland ISD, Chief Executive Officer of Field Services/Cost Recovery, spoke on the District's financial situation. Mr. Moore complimented the District on their vast financial improvements since January 2015. He gave an overview of the District's deficit since 2007. Mr. Moore spoke about the District's upcoming visit to the Department of Treasury and what the District may expect. He stated that with the new legislation enacted on the Early Warning school districts such as Hazel Park the Treasury may require additional reporting. The District may not be able to approve their own bargaining agreements or large contracts. However, he does feel optimistic with the great "turn around" story the Superintendent has to tell to the Treasury. Dr. Markavitch reflected on the audit report. She stated that Hazel Park Schools has the "can do" attitude and that will make the difference. Dr. Markavitch stated that Oakland Schools is available to be part of the Hazel Park School Team as long as Hazel Park School wants them.

E. Retirement (Action Item)

- 1) JoAnn Stuef - Informs the Board of Education of her intention to retire effective November 30, 2015.
Secretary

Moved by Mrs. Polowski, supported by Mr. Nagy, that the notice of intention to retire from JoAnn Stuef be received and accepted.

Discussion

None

Roll Call Vote

Yeas: Polowski, Nagy, Hinton, Hemple, Hammonds, Noth

Nays: None

PUBLIC COMMENT

No participants

BOARD MEMBER AND ADMINISTRATION COMMENTS

- A. Board of Education and Superintendent - The Board of Education and Superintendent thanked all the hard working employees and their commitment to the District, Oakland Schools for joining the Hazel Park Team and everyone for attending the this evening's meeting.

ADJOURNMENT

Moved and supported that the meeting be adjourned at 8:30 p.m.

Unanimous approval.

Respectfully submitted,

Sue Hemple, Secretary
Hazel Park Board of Education

