

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
REGULAR MEETING

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held at the Ford School Administration Office on August 17, 2015, and was called to order by President Noth at 6:30 p.m.

ROLL CALL

Members Present: Noth, Hinton, Hemple, Hammonds, Adkins, Nagy
Members Absent: Polowski (Excused)
Others Present: Conrad, Fuciarelli, Kruppe, Romzek, Stefanski, Paterson

INVOCATION

The Invocation was delivered by Pastor Barry David of the Landmark Community Church, and was followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA (Action Item)

Moved by Mrs. Hemple, supported by Mrs. Hammonds, that the Agenda be approved as written.

Discussion

None

Roll Call Vote

Yeas: Hemple, Hammonds, Hinton, Adkins, Nagy, Noth

Nays: None

Closed Session – Motion to recess into closed session (c) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing, (h) to consider material exempt from discussion or disclosure by state or federal statute, which is exempt from disclosure pursuant to Section 8(h)(c) of the Open Meeting Act

Moved by Mrs. Hemple, supported by Mrs. Hammonds, that the Board of Education adjourn to a Closed Session.

Discussion

None

Roll Call Vote

Yeas: Hemple, Hammonds, Hinton, Adkins, Nagy, Noth
Nays: None

The Board of Education adjourned to a Closed Session at 6:33 p.m. The meeting resumed as an open meeting at 7:00 p.m.

Mrs. Noth, Board President, asked for a motion to add the Paraprofessional Tentative Agreement to the agenda for approval.

Moved by Mrs. Adkins, supported by Mrs. Hammonds, that the Board of Education add the Paraprofessional Tentative Agreement to the agenda and approve the agreement as presented.

Discussion

None

Roll Call Vote

Yeas: Adkins, Hammonds, Hinton, Nagy, Noth
Nays: None
Abstain: Hemple – Conflict of Interest, Noth – Conflict of Interest

PUBLIC COMMENT

- A. Michael VanderVeer - Mr. VanderVeer, a representative for Hazel Park Creative Arts, announced that there will be a Pasta Dinner Fundraiser on August 21, to raise funds for the replacement of the high school kiln. He thanked the Board of Education, Administrative Staff, Principals, Hoover Elementary School teachers, and United Oaks PTA for sponsoring student's art. At the Pasta Dinner Fundraiser, there will be a 50/50 drawing, baskets, and silent auction, among other events. Tickets are \$10 in advance. Kiln will cost approximately \$10,000, including the installation.
- 23321 Powell
Hazel Park
- B. Vickie Burger - Ms. Vickie Burger expressed her frustration hearing that the district will no longer be transporting the students that live in the former Webster Elementary School area. Ms. Burger stated that she attended the meetings regarding the closure of Webster Elementary School, and the students would be redistricted to the other three elementary schools. She said that at no time did the administration state the transportation would only be in place for one year. She stated that she understands the district is under financial restraints, but she would like the Board of Education to reconsider this decision. She and others parents are looking at other alternatives if the transportation is eliminated.
- 154 W. Maxlow
Hazel Park

Ms. Burger stated the district lacks communication to the community. She tried for several weeks to obtain information and was unsuccessful until she called the superintendent's office. She stated she and others would appreciate better communication to the community.

SPECIAL ORDER OF BUSINESS

None

CONSENT AGENDA (Action Item)

A. Approval of Minutes

- 1) July 13, 2015, Regular Meeting and Closed Session
- 2) July 29, 2015, Special Meeting and Closed Session

B. Notes of Appreciation

- 1) Corrine Nastasi - Acknowledges the expression of sympathy from the Board of Education at the time of her father-in-law's death (Andrew Nastasi).
Principal
- 2) Ryan Stefanski - Acknowledges the expression of sympathy from the Board of Education at the time of his grandmother's death (Barbra E. Young).
Director of
Technology and
Custodial Services

C. Resignations and Retirements

- 1) Allison Armstrong - Informs the Board of Education of her intention to resign effective August 6, 2015.
Paraprofessional
- 2) Joseph Barrett - Informs the Board of Education of his intention to retire effective August 31, 2015.
Custodian
- 3) Jennifer Barrett-Benson - Informs the Board of Education of her intention to resign effective August 4, 2015.
Teacher
- 4) Brian Bird - Informs the Board of Education of his intention to resign effective August 17, 2015.
Teacher
- 5) Gregory Burlager - Informs the Board of Education of his intention to resign effective July 13, 2015.
Paraprofessional
- 6) Kristina Carbary - Informs the Board of Education of her intention to resign effective August 17, 2015.
Paraprofessional
- 7) Michael Peacock - Informs the Board of Education of his intention to resign effective August 12, 2015.
Advantage Teacher

- 8) Wendy Seeger - Informs the Board of Education of her intention to resign effective July 16, 2015.
Bus Driver
- 9) Tokecia Smith - Informs the Board of Education of her intention to resign effective August 20, 2015.
Lab Monitor
- 10) Christina Stachel - Informs the Board of Education of her intention to resign effective August 4, 2015.
Teacher

D. Hazel Park Educational Association (H.P.E.A.) Official Recall

- 1) Alexandra Burton - Hazel Park High School, Special Education

E. Monthly Financial Reports

- 1) Cash Balances Report
- 2) Electronic Fund Transfers Report
- 3) Check Register
- 4) Monthly Budget Report
- 5) DEP Monthly Budgetary Control Report

Moved by Mr. Nagy, supported by Mrs. Hemple, that the Board of Education approve the consent agenda as presented.

Roll Call Vote

Yeas: Nagy, Hemple, Hinton, Hammonds, Adkins, Noth

Nays: None

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Promise Zone Update (Informational Item)

Ms. Kayla Roney, Promise Zone Director, updated the Board of Education, administration, and community on recent Promise Zone events:

- The Promise Zone provided scholarships to 43 students last year, with most of the students receiving scholarships in multiple semesters. They were enrolled in various colleges. The Promise Zone is processing scholarships for the new school year. Some scholarships have been disbursed to universities. Ms. Roney reviewed the scholarship guidelines and encouraged students to contact her or Ms. Brittany Thomas if they have any questions regarding their scholarships.

- Cranbrook Horizons-Upward Bound (HUB) program was a great success. Six Hazel Park High Schools students successfully completed their first summer of the program. Several of the students received Cranbrook Horizons-Upward Bound awards. These students are looking forward to attending the Saturday classes during the school year. Dr. Taylor, Cranbrook Horizons-Upward Bound Program Executor Director, announced that Hazel Park is an official partner with the HUB program. Being an official partner, the Promise Zone will begin the process to choose students for next summer's program.
- Chrysler UAW Co-operative Program is still under development and may not be ready to start in September. Ms. Roney stated she would keep the Board of Education and Administration updated regarding the Chrysler UAW Co-operative Program.
- Ms. Roney reminded the students that it is never too late to complete the Free Application for Federal Student Aid (FAFSA).
- Ms. Roney said there are several things to look forward to for the upcoming school year:
 - Viking Expo
 - Fundraising
 - Skilled Trades Expo
 - Campus Tours
 - Workshops for all grade levels
 - College Fair

Mrs. Beverly Hinton, Board Vice President, commented that Alive in the Deep highlighted the Cranbrook Horizons-Upward Bound Program on a recent episode. Mrs. Hinton stated that the District is lucky to have students involved in this exceptional program.

B. Business Update

1) SchoolDude Subscription (Action Item)

Mr. Daniel Romzek, Director of Business Services, stated that the District currently utilizes a manual tracking system for maintenance work orders and periodic maintenance of facilities. The current system utilizes hand written work orders for facility maintenance and repairs and does not utilize a centralized preventative maintenance program for facilities.

Mr. Romzek recommended that the Board of Education to purchase a subscription-based software application called SchoolDude. SchoolDude's Maintenance Essentials application is a cloud-based corrective and preventative work management solution that simplifies the work order process from request to completion and automates periodic maintenance tasks, which allows for problems to be identified before they become emergencies. It will improve and automate the workflow of repair/maintenance requests and provide increased productivity, efficiency, and accountability for the School District's custodial and maintenance staff. This is especially important now, given the significant reduction of 5 maintenance staff and 10 custodians as part of the School District's 2015/2016 budget reductions.

He stated that the Maintenance Essentials enables end-users to submit requests online and for maintenance or custodial staff to receive requests via computer or mobile device. The application groups work orders by project, location, budget, or available inventory; generates recurring periodic preventative maintenance schedules on a daily, weekly, monthly, or annual basis; routes requests based on customizable criteria; tracks costs of preventative maintenance work orders; and offers extensive reporting capabilities.

Mr. Romzek stated that the School District has received a proposal from SchoolDude totaling \$5,493.83, which includes a one-year subscription to the Maintenance Essentials application, one-time implementation support fees, and a 12% discount from Michigan School Business Officials (MSBO), as the SchoolDude product line is one of the endorsed MSBO products and services. In addition, the District has completed reference checks on this product with several current users and has received very favorable responses.

In addition to the subscription costs, Mr. Romzek anticipates approximately \$1,000 of additional one-time costs to upgrade district cell phones for the 5 School District maintenance staff to smartphones, which will allow them to access and utilize the SchoolDude application in the field. The cell phone service plans for the five maintenance staff will also need to be modified to accommodate data services. In addition, we will be installing computers in each of the building custodial offices using existing technology department inventories. The annual subscription fee for future years is estimated at \$4,000 per year.

Costs for this program implementation will be paid from current budgeted maintenance funds. Mr. Romzek stated that based on this information, he recommends that the Board of Education accepts the proposal from SchoolDude for the Maintenance Essentials application subscription in the amount of \$5,493.83, as presented.

Moved by Mr. Nagy, supported by Mrs. Adkins, that the Board of Education approve SchoolDude for the Maintenance Essentials application subscription in the amount of \$5,493.83, as presented.

Discussion

Mrs. Rachel Noth, Board President, held a discussion with Mr. Romzek regarding the SchoolDude application.

Roll Call Vote

Yeas: Nagy, Adkins, Hinton, Hemple, Hammonds, Noth

Nays: None

2) SER-Metro Detroit – Contract Amendment and Extension (Action Item)

Mr. Daniel Romzek, Director of Business Services, recommended that the Board of Education approve the SER-Metro Detroit contract amendment and extension. SER-Metro Detroit Jobs for Progress, Inc. is a Michigan non-profit corporation, located in Detroit that provides a variety of portfolio programs. The current contract provides the District with 31% of the foundation allowance, providing the District with

approximately \$110,000 in revenue this past school year. The contract amendment and extension the District negotiated with SER-Metro will provide an additional one-year contract with the option of a two-year renewal, which could result in a three-year relationship with SER-Metro. Mr. Romzek stated the contract would pay the District the same foundation allowance of 31%. Mr. Romzek recommends that the Board of Education approve the SER-Metro Detroit Jobs for Progress, Inc. contract amendment and extension, as well as authorize the Superintendent to finalize the agreement with the District's legal counsel and execute the final agreement as presented.

Moved by Mrs. Hemple, supported by Mrs. Hammonds, that the Board of Education approve the SER-Metro Detroit Jobs for Progress, Inc contract amendment and extension, as presented.

Discussion

None

Roll Call Vote

Yeas: Hemple, Hammonds, Hinton, Adkins, Nagy, Noth

Nays: None

3) Elementary Bussing – Webster Community Area (Action Item)

Mr. Daniel Romzek, Director of Business Services, stated that when Webster Elementary School closed at the end of the 2013/2014 school year all students who live in the Webster attendance area were distributed to the other three Hazel Park elementary school buildings – Hoover Elementary School, United Oaks Elementary School, and Webb Elementary School. At the time of the Webster building closure, the board established that transportation services would be offered for one year only on a limited basis to students assigned to Hoover Elementary School, United Oaks Elementary School, and Webb Elementary School, using one centralized bus stop location for each building. Approximately 100 students who live in the former Webster Elementary School attendance area were transported each day in 2014/2015.

Mr. Romzek said that he is recommending that these added bus runs be discontinued for the 2015/2016 year. There are a number of reasons for this recommendation:

- Providing this service to students in the former Webster Elementary School area creates inequities across the district for the approximately 1,000 other elementary students who aren't afforded an opportunity for transportation services. Due to the relatively small geographic size of the school district, general transportation services for other district students are not provided, except for special education purposes.
- This was a one-year commitment made for the 2014/2015 year and was intended to be discontinued for the 2015/2016 year and thereafter.
- There are sufficient and safe walking zones throughout the School District with sidewalks and crosswalks that are separate from the roadways.
- The savings associated with this recommendation are estimated at \$22,500 per year, as this added service adds two hours of run time for three drivers each school day.
- Based on this information, we recommend that the Board of Education approve the discontinuation of transportation services for students in the former Webster Elementary School attendance areas.

Moved by Mr. Nagy, supported by Mrs. Hemple, that the Board of Education approve the discontinuation of transportation services for students in the former Webster Elementary School attendance areas.

Discussion

Mr. Ricky Nagy, Board Trustee, stated that the former administration recommended this service to the Board of Education for approval for the first semester of school not the complete school year. When other schools closed in the District there was no bus services offered.

Mr. Daniel Romzek, Director of Business Services, stated that general transportation services in the District are provided to students with special education needs as identified by their IEP.

Roll Call Vote

Yeas: Nagy, Hemple, Hinton, Adkins, Noth

Nays: Hammonds

4) Food Service Update (Informational Item)

Mr. Daniel Romzek, Director of Business Services, stated that the Summer Food Program concluded on Thursday, August 13. Through the end of July, a total of 4,840 meals were served: 1,591 breakfasts and 3,249 lunches. This was the final program operated by the School District's Food Service Department. Next year's summer meals program will be provided by Chartwells through the School District's contract with Ferndale Schools.

Chartwells continues to gear up for the new school year. They held their job fair on Wednesday, August 5 at Hazel Park High School. They reported that they had approximately thirty-five applicants, including ten former Hazel Park cooks and kitchen aides, along with referrals and applicants from Michigan Job Works. Chartwells hired all ten former Hazel Park employees who attended, and many received eight-hour-per-day positions when they may have only worked three or four hour positions while employed with Hazel Park. There are still a number of open positions, and Chartwells will continue to fill these in the coming weeks.

Orders were placed this week and the first deliveries of the school year will be delivered during the week of August 17.

5) Mileage Rate (Action Item)

Mr. Daniel Romzek, Director of Business Services, reviewed Board Policy 4070 stating this policy allows employees to use their personal vehicles for school business and be reimbursed for approved school business mileage. The policy requires the per mile rate to be established by the Director of Business Services each year.

Mr. Romzek said that the current H.P.E.A. contract sets the mileage rate for teachers at \$0.50 per mile.

Mr. Romzek informed the Board of Education that the Internal Revenue Service has established the standard mileage rate for the business use of a personal vehicle at \$0.575 per mile for the 2015 calendar year. This rate is established each year based on an annual study of the fixed and variable costs of operating an automobile, including depreciation, insurance, repairs, tires, maintenance, gas, and oil. Mr. Romzek recommends to the Board of Education to approve the establishment of the business mileage rate at \$0.575 per mile for the 2015/2016 fiscal year for all non-HPEA employees.

Moved by Mrs. Adkins, supported by Mrs. Hemple, that the Board of Education approve the establishment of the business mileage rate at \$0.575 per mile for the 2015/2016 fiscal year for all non-HPEA employees, as presented.

Discussion

Discussion was held and questions were asked by the Board of Education to Mr. Romzek.

Roll Call Vote

Yeas: Adkins, Hemple, Hinton, Hammonds, Nagy, Noth

Nays: None

6) Sale of Buses and Surplus Vehicles (Informational Item)

Mr. Daniel Romzek, Director of Business Services, reviewed the District's bus fleet. He informed the Board of Education that the district has one 1988 bus, and eight 1997 to 2001 model year buses that have been placed out of service over the past few years in need of sale. Ferndale has contracted with Commercial Industrial Services, a Michigan school vehicle auction service company, to hold a vehicle auction on August 27 to sell a number of their buses and we are planning to join their auction and dispose of our old buses and other out-of-service vehicles at the same time. The going rate for a bus at auction is in the \$2,000 to \$2,500 range, apiece. In addition to the nine buses, there are five other district-owned vehicles we are planning to include in the auction. These vehicles are currently not being used, as they may or may not be operable. We don't expect that they will bring in much at auction, and they will be sold as is. The auction will be held at the maintenance yard behind Webb Elementary School and is open to the public.

Mr. Romzek answered questions of Board of Education regarding the revenue of the sale of the busses and out-of-service vehicles, and the purchase of used buses to add to the Districts fleet.

7) Transportation Update (Informational Item)

Mr. Daniel Romzek, Director of Business Services, stated that he continues to meet with Ferndale Transportation Director Dee Petri to discuss the ongoing transition of supervision, routing, and dispatch from Hazel Park to Ferndale. Mrs. Petri has done considerable work fine tuning bus routes and preparing for the start of the school year. In the spring we negotiated the purchase of three used spare buses from Ferndale for \$5,000 apiece, to replace three Hazel Park buses that are older and in very poor shape. Each of the three Hazel Park buses was red or yellow tagged at the recent state police

inspection, meaning they will require several thousands of dollars of repairs made to get them to pass inspection. The three Ferndale buses are in much better shape; each passed inspection with "green tags", and each is newer than the HP ones they are replacing by a few years. Mr. Romzek stated the District is looking to purchase three 2002 model year buses to replace three 1997 or 1999 model year buses. Further, these buses need minimal or no work to keep them in good working condition for a few years. These purchases are a short-term solution, as it isn't optimal to purchase used buses on a long-term basis. However, the low purchase price will provide the District good working buses that will help the District buy some time, as we currently don't have the financial resources to purchase new buses at \$95,000 apiece. The \$15,000 purchase of these three buses was built into the 2015/2016 budget. With these three buses, along with four other current Hazel Park buses, the District will have a fleet of seven buses, four traditional buses and three special education lift buses, with five in regular daily use and two spares. The proceeds from the sale of the auctioned vehicles should more than cover the purchase of these buses.

C. Human Resource Update

- 1) Approval to Hire – Hazel Park Educational Association (H.P.E.A.) (Action Item)
 - a) Amelia Ciaramitaro (1.0 FTE)
School Social Worker, Non-Tenure Ancillary Teacher, Edison M.A.X.
 - b) Angela Hellow (.5 FTE)
Speech and Language Therapist, Non-Tenure Ancillary Teacher

Mr. Daryl Conrad, Director of Human Resources, stated that the District would like to recommend that the Board of Education hire Amelia Ciaramitaro, Social Worker. He stated that a Psychologist previously filled this position; however, at this time the District feels a Social Worker will better serve the students. Mr. Conrad also recommends Angela Hellow, Speech and Language Therapist, for the 2015/2016 school year. This position was previously held by a third party contract employee. Ms. Hellow will be located at the Webster Early Childhood Center and Edison M.A.X. Mr. Conrad stated that both these positions are contingent on successful completion of background check and physicals.

Moved by Mr. Nagy, supported by Mrs. Adkins, that the Board of Education approve Amelia Ciaramitaro, Social Worker, and Angela Hellow, Speech and Language Therapist for the 2015/2016 school year.

Discussion

Mrs. Sue Hemple, Board of Education Secretary, clarified with Mr. Conrad that there is no additional financial expense to the District if these two employees are hired. Mr. Conrad stated that Ms. Ciaramitaro is replacing an employee that left the District, and Ms. Hellow is replacing a third party contract employee, which is a savings to the District.

Roll Call Vote

Yeas: Nagy, Adkins, Hinton, Hemple, Hammonds, Noth
Nays: None

- 2) Employee Layoffs (Action Item)
 - a) International Network for Vocational Educational Skills Training, LLC (I.N.V.E.S.T.)

Mr. Daryl Conrad, Director of Human Resources, asked for approval from the Board of Education to layoff all Grace I.N.V.E.S.T. Program personnel, which consist of eight teachers and one paraprofessional.

Moved by Mrs. Hemple, supported by Mrs. Hammonds, that the Board of Education approve the layoff of all Grace I.N.V.E.S.T. Program personnel, as presented.

Discussion

Mrs. Beverly Hinton, Board of Education Vice President, inquired about Joseph Barrett, custodian that is located at the I.N.V.E.S.T. Dr. Amy Kruppe, Superintendent, stated that Mr. Barrett retired. Mr. Ricky Nagy, Board of Education Trustee, inquired about the Longfellow Elementary School being secured since the I.N.V.E.S.T. program is not longer utilizing the building. Dr. Kruppe stated that the custodial and maintenance crews will be handling this matter.

Roll Call Vote

Yeas: Hemple, Hammonds, Hinton, Adkins, Nagy, Noth
Nays: None

- 3) Personnel Transfers (Informational Item)
 - a) Teacher
 - b) Secretary

Mr. Daryl Conrad, Director of Human Resources, reviewed with the Board of Education the secretary and teacher transfers. He indicated that in the secretarial unit, Cheryl Hayes transferred to Hazel Park High School, and will be the Athletic Director Secretary; Chris Luptak, transferred to the Administration Office and will be the Secretary to the Directors of Operations and Custodial; and Lynne Lawson also transferred to the Administration Office and will be the Secretary to the Director of Special Education. From the H.P.E.A. Teacher Association, Lauri Westbury transferred to Hoover Elementary School, Title I Math Intervention; Toby Gordon transferred to Hazel Park Junior High, English Teacher; Eric Brodsky transferred to Hazel Park High School, English Teacher; Karen Bentz, transferred to Hoover Elementary School, 5th grade; Carla Beach transferred to Hazel Park Junior High, English; James Bellini transferred to Jardon, Social Worker; and Ryan Page, also transferred to Jardon, Social Worker.

Mr. Conrad reviewed some of the employees that resigned or retired and the H.P.E.A. member that received an official recall. The Board of Education took action for these employees under the Consent Agenda motion.

D. Technology Update

- 1) Chomebook Student Handbook (Informational Item)

Mr. Ryan Stefanski, Director of Technology and Custodial Services, stated that beginning this school year, students in grades 3 –12 will be provided with Chromebooks to support our 1:1 technology initiative. Those students in grades 6 – 12, will have the option of taking their assigned Chromebook to and from school. With the support of the Board of Education, the Chromebook Use Handbook will be distributed to students in grades 6 –12. Mr. Stefanski stated that this handbook has been assembled with the collaboration of Dr. Amy Kruppe, Superintendent, Ms. Megan Fuciarelli, Director of Curriculum, and Ms. Kim Forster, United Oaks Elementary Technology Teacher. The handbook will provide students and parents with crucial information regarding the Chromebook 1:1 initiative, including:

- Guidelines for Chromebook use
- Student and parent agreement
- Fees for damage, loss, or failure to return
- Transfers and withdrawals
- End of year procedures
- Optional insurance information
- Acceptable use policy
- Opt-out information

Some items require advice from counsel and are subject to change. The District is looking forward to providing our students with these powerful instructional tools, as the District moves forward with the 1:1 technology initiative.

Mr. Stefanski and Dr. Kruppe answered the questions of the Board of Education regarding the Chromebook Student Handbook and possibility of students bringing their own technology devices. Mr. Stefanski stated that there would be a parent meeting to answer any questions parents may have regarding the handbook.

2) Chromebook Cases (Action Item)

Mr. Ryan Stefanski, Director of Technology and Custodial Services, stated that with the implementation of our 1:1 device initiative, we have a responsibility to protect our devices. In doing so, he researched a number of case/sleeve solutions with significant cost and feature variations. He sought a case that was cost-effective, slim, light-weight, and provided device protection. Mr. Stefanski found the AmazonBasics Sleeve.

According to Amazon, the sleeve features the following:

- Form-fitting sleeve with quick top-loading access for Chromebooks
- Precise fit for laptops and ultrabooks with an 11.6 inch display
- Slim design allows you to carry the case by itself or in a bag

Mr. Stefanski recommended to the Board of Education that the District purchase 1,400 AmazonBasics Sleeves at a unit cost of \$7.99. The total cost for these protective sleeves will be \$11,186.00. If approved, this purchase will be made using Technology Readiness Infrastructure Grant (TRIG) funds, which were allocated by the state.

Moved by Mrs. Adkins, supported by Mr. Nagy, that the Board of Education approve the purchase of 1,400 AmazonBasics Sleeves with a total cost of \$11,186.00 to be paid for with the Technology Readiness Infrastructure Grant (TRIG) funds, as presented.

Discussion

None

Roll Call Vote

Yeas: Adkins, Nagy, Hinton, Hemple, Hammonds, Noth

Nays: None

E. Superintendent Update

1) Time Change of Board of Education Meetings (Action Item)

Dr. Amy Kruppe, Superintendent, recommended that the Board of Education change the regular meetings to an earlier evening time.

Board of Education Members held a brief discussion regarding a possible proposed time.

Dr. Kruppe recommended that the Board of Education change the regular meeting time to 7:00 p.m. for the months that school is in session.

Moved by Mrs. Adkins, supported by Mrs. Hemple, that the Board of Education approve changing the Regular Board of Education Meeting times to 7:00 p.m. during the months school is in session.

Discussion

None

Roll Call Vote

Yeas: Adkins, Hemple, Hinton, Hammonds, Nagy, Noth

Nays: None

2) Superintendent Fall MASA Conference – (Action Item)

Superintendent Kruppe requested approval from the Board of Education to attend the 2015 MASA Fall Conference and Exhibit Show, from Wednesday, September 23 – 25, at the Grand Traverse Resort. Dr. Kruppe stated that this conference would be very informational and give her an opportunity to network with other Michigan superintendents and familiarize herself with matters relevant to Michigan schools.

Moved by Mrs. Hemple, supported by Mrs. Adkins, that the Board of Education approve the superintendent to attend the 2015 MASA Fall Conference and Exhibit Show, from September 23 – 25, 2015 at the Grand Traverse Resort, as presented.

Discussion

None

Roll Call Vote

Yeas: Hemple, Adkins, Hinton, Hammonds, Nagy, Noth

Nays: None

2) Staffing Approval (Action Item)

Dr. Amy Kruppe, Superintendent, explained to the Board of Education that she has three levels of staffing concerns. She stated that she would discuss these concerns in gradual stages: critical, important, and desired. Dr. Kruppe explained that during her staffing conversations and her own observation of staffing she has concluded that the District will need to hire for the following positions:

- High School Spanish Teacher, full FTE
- English Language Learner (ELL) Teacher, full FTE
- Junior High Media Technology Teacher, .20 FTE
- Great Start Readiness Program (GSRP) Clerical Support for the Program Supervisor and classroom relief coverage, FTE to be determined
- Paraprofessional for the Early On Program to assist the teacher during the time she conducts home visits, FTE to be determined

Dr. Kruppe discussed each of these jobs in detail and asked the Board of Education for their approval to post and hire for these critical positions.

Moved by Mrs. Adkins, supported by Mrs. Hemple, that the Board of Education approve to post and hire for the critical staff positions, as presented.

Discussion

None

Roll Call Vote

Yeas: Adkins, Hemple, Hinton, Hammonds, Nagy, Noth

Nays: None

Dr. Kruppe stated that there are additional positions that need addressing. She explained that after fully evaluating the current staff placement and student enrollment as she knows it today the District may find the need to place staff members in the following positions:

- Alternative Program, FTE to be determined
- Possibly up to four elementary teachers, FTE 4.0
These positions will be determined by the student needs; these additional teaching positions will assist with keeping grades 2nd – 5th under 33 students, and kindergarten – 1st under 28 students
- Junior High Teacher, full FTE 1.0
This position will be determined by the student needs, to assist with the possible 8th grade student overload
- High School Hall Monitor, FTE to be determined
This position may be necessary to offer security in the front commons area
- Junior School In School Suspension (ISS), FTE to be determined
This position may be necessary to oversee the ISS classroom

Moved by Mrs. Hammonds, supported by Mrs. Adkins, that the Board of Education approve the superintendent to move forward with posting and hiring for these important staff positions if necessary, as presented.

Discussion

None

Roll Call Vote

Yeas: Hammonds, Adkins, Hinton, Nagy

Nays: Hemple, Noth

Superintendent Kruppe said that she appreciated the support the Board of Education gave her regarding the critical and important staffing needs. She stated that she had one last position to discuss, a Technology Coach. This position was one of desire for the District to have for the 1:1 technology initiative. A Technology Coach would be hired as a teaching position. They would assist with technology training for teachers for the purpose of achieving each school's instructional goals, enhancing staff productivity, and improving student learning. Dr. Kruppe stated that she did not want the Chromebooks to be used as a typewriter. This coach would collaborate with teachers in their schools to plan lessons and model integrating technology into all areas of the K – 12 curriculum.

The Board of Education shared concerns with Dr. Kruppe regarding this position. Dr. Kruppe told the Board of Education that she completely understands their concerns and would understand if they could not support this position. She indicated that it is late in the hiring season, and the District may not be able to find a Technology Coach with enough knowledge for the position. If that proves to be the case, the District may have to seek a Technology Coach through the Oakland ISD, and possibly share with another district.

Moved by Mr. Nagy, supported by Mrs. Hammonds, that the Board of Education approve the posting and hiring of a Technology Coach, as presented.

Discussion

None

Roll Call Vote

Yeas: Nagy, Hammonds, Hinton, Hemple, Adkins, Noth

Nays: None

4) Enrollment Update (Informational Item)

Dr. Amy Kruppe, Superintendent, updated the Board of Education regarding the District's enrollment. Dr. Kruppe reviewed the enrollment analysis in detail; she stated that at this time there is approximately a 240 student loss, taking in consideration the loss of the Grace I.N.V.E.S.T. students.

5) Schools of Choice Report (Informational Item)

Superintendent Kruppe commented on the Schools of Choice enrollment. She indicated the district has enrolled several Schools of Choice families since enrollment began. The enrollment office is busy enrolling and entering students daily. At this time it is unclear if the District's Schools of Choice student numbers will be increased from last school year. Dr. Kruppe stated she would be keeping the Board of Education updated.

6) Superintendent Committees (Action Item)

a) Review Facility Options for Adult Education – Nine Mile Facility

Dr. Amy Kruppe, Superintendent of Schools, spoke about the need of Superintendent Committees. Dr. Kruppe stated she would like two Board Members to sit on each of the committees. The first committee will be to Review Facility Options for Adult Education – Nine Mile Facility. Dr. Kruppe stated that the District pays rent for this facility. She would like the committee to conduct an analysis for this facility and make a recommendation regarding the programs. Should they remain where they are located or be moved to another facility? Mrs. Sue Hemple, Board of Education Secretary, and Mrs. Rachel Noth, Board of Education President, will work with Dr. Kruppe and Mr. Romzek on this committee.

Moved by Mr. Nagy, supported by Mrs. Adkins, that the Board of Education approve Mrs. Sue Hemple, Board of Education Secretary, and Mrs. Rachel Noth, Board of Education President, to sit on the Superintendent Committee to Review Facility Options for Adult Education – Nine Mile Facility, as recommended.

Discussion

None

Roll Call Vote

Yeas: Nagy, Adkins, Hinton, Hemple, Hammonds, Noth

Nays: None

b) Review Strategic Plan Options

Dr. Kruppe stated that after the meeting with Dr. Markavitch in October she would like to implement this committee. Mrs. Beverly Hinton, Board of Education Vice President, and Mrs. Laura Adkins, Board of Education Trustee, will be sitting on the Superintendent Committee to Review Strategic Plan Options, as recommended.

Moved by Mrs. Adkins, supported by Mrs. Hemple, that the Board of Education approve Mrs. Beverly Hinton, Board of Education Vice President, and Mrs. Laura Adkins, Board of Education Trustee, to sit on the Superintendent Committee to Review Strategic Plan Options, as recommended.

Discussion

None

Roll Call Vote

Yeas: Adkins, Hemple, Hinton, Hammonds, Nagy, Noth

Nays: None

a) Review Website Proposal

Dr. Kruppe asked for two Board of Education members to join her and Mr. Stefanski on the Superintendent Committee to review the website proposals.

Moved by Mrs. Adkins, supported by Mrs. Hemple, that the Board of Education approve Mr. Ricky Nagy, Board of Education, Trustee and Mrs. Hammonds, Board of Education, Treasurer, to review the website proposals, as recommended.

Discussion

None

Roll Call Vote

Yeas: Adkins, Hemple, Hinton, Hammonds, Nagy, Noth

Nays: None

RECOGNITION/COMMENDATION

None

PUBLIC COMMENT

A. Amy Zitzelberger - Ms. Amy Zitzelberger requested clarification regarding the In School Suspension (ISS) classroom at Hazel Park Junior High School. She confirmed the number of students the District appears to be down from last year and requested the student loss number the Deficit Elimination Plan (DEP) outlined.

Mr. Daniel Romzek, Director of Business Services, responded.

BOARD MEMBER AND ADMINISTRATION COMMENTS

- A. Board of Education - The Board of Education thanked everyone for attending the meeting.
- B. Laura Adkins - Mrs. Laura Adkins, Board Trustee, stated that the Board of Education made some difficult decisions this evening, but each decision is thoroughly thought through.
- C. Sue Hemple - Mrs. Sue Hemple, Board Secretary, reminded everyone of the Hometown Family Huddle on Thursday, September 3rd, at Hazel Park High School.

- D. Beverly Hinton
Board Vice President - Mrs. Beverly Hinton, Board Vice President, informed the public of two upcoming Youth Assistance events, Legal Aid Clinic and the Systematic Training for Effective Parenting of Teens.
- E. Rose Hammonds
Board Treasurer - Mrs. Rose Hammonds, Board Treasurer, reminded the community of the Hazel Park Art Fair.
- F. Amy Kruppe, Ed.D.
Superintendent - Dr. Amy Kruppe, Superintendent, stated that there were many difficult decisions made this evening. Each of the items were carefully thought through before being brought to the Board of Education. She stated that the goal is to improve the students' education in Hazel Park Schools and give support to the teachers.
- H. Rachel Noth
Board President - Mrs. Rachel Noth, Board President, reminded the community of the Art in the Park, Hazel Park Creative Arts Pasta Dinner, Hometown Family Huddle, and the first home football game. Mrs. Noth presented Dr. Kruppe with a Viking apron made especially for her from the Board of Education.

ADJOURNMENT

Moved and supported that the meeting be adjourned at 8:56 p.m.

Unanimous approval.

Respectfully submitted,

Sue Hemple, Secretary
Hazel Park Board of Education