

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
REGULAR MEETING

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held at the Ford School Administration Office on February 9, 2015, and was called to order by President Noth at 7:30 p.m.

ROLL CALL

Members Present: Noth, Hinton, Hemple, Hammonds, Adkins, Nagy, Polowski
Members Absent: None
Others Present: Barlow, Berger, Hazekamp, Mayo, Meisinger, Stefanski, Paterson

INVOCATION

The Invocation was delivered by Mr. James Meisinger, Superintendent of Hazel Park Schools, and was followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved by Mrs. Hinton, supported by Mrs. Hemple, that the Agenda be approved as written.

Discussion

None

Roll Call Vote

Yeas: Hinton, Hemple, Hammonds, Adkins, Nagy, Polowski, Noth
Nays: None

AUDIT OF THE BILLS

Moved by Mrs. Hemple, supported by Mrs. Adkins, that the Bills dated February 4, 2015, be approved as follows: Capital Projects Funds – \$71,735.37; Debt Service Funds – \$883.13; Special Revenue Funds – \$37,032.45; General Fund – \$847,010.69; Total Expenditures – \$956,661.64.

Discussion

Mrs. Sue Hemple, held a discussion with Mr. James Meisinger, Superintendent, regarding selected items on the January Check Register.

Roll Call Vote

Yeas: Hemple, Adkins, Hinton, Hammonds, Nagy, Polowski, Noth

Nays: None

SPECIAL ORDER OF BUSINESS**1. Students of the Month - Secondary**

- a) Blake Terry (8th Grade) - Hazel Park Junior High School
- b) Elizabeth Gray (12th Grade) - Hazel Park High School

Mr. James Meisinger, Superintendent, introduced the Hazel Park Junior High School Student of the Month, Elizabeth Gray, commented on her individual achievements and goals, and presented her with a certificate of achievements. He also asked the family to stand and be recognized. The junior high school student was not able to attend.

2. Safe Routes to School Update

Mr. Jeff Campbell, Hazel Park City Planner, updated the Board of Education and community on the Safe Routes to School program. Safe Routes to School promotes community routes that are safe, making walking and biking to school fun, easy, and gives students a daily physical activity for good health. This program is eligible for elementary and junior high aged students. Safe Routes to School can encompass a two-mile radius around the eligible schools. The Hazel Park City and Hazel Park School District has guidelines to follow to develop the Safe Routes to School Plan. Currently Hoover Elementary and Hazel Park Junior High have registered with Safe Routes to School. He stated that he is in the process of meeting with Safe Routes to School Administrators and other leaders in the City and District. An important component of this program is to work with the two schools to collect data from students and parents through surveys. At least 50% of the surveys need to be completed and returned to be eligible for the Safe Routes to School funding. Mr. Campbell indicated that there would be a walking audit to assess the environments near the schools through walking and biking safety assessments. After the completion of the walking audit he and the team will construct an action plan that has a target completion time of fall 2015. Once the plan is completed it will be distributed to the District and Board of Education. Mr. Campbell stated that he would be notifying the District and Board of Education of his next meeting with the Safe Routes to School Administration.

Mrs. Rachel Noth, Board President, inquired about the survey being on the District web site. Mr. Ryan Stefanski, Technology Director, confirmed the survey was on both the Hoover Elementary and Hazel Park Junior High web sites.

CONSENT AGENDA

- 1. Approval of Minutes – to be approved as written
January 28, 2015, Regular Meeting

2. Leave of Absence – to be received and filed
 - a) Samira Gumma- - Requests a fifth year Family Leave of Absence for the
Swiatkowski 2015/2016 school year.
Psychologist

3. Resignations/Retirements – to be received and filed
 - a. Kenneth Mayo - Informs the Board of Education his intention to retire effective
Director of February 28, 2015.
Maintenance,
Custodial, Food
Services and
Transportation

 - b) Margaret Pease - Informs the Board of Education her intention to resign effective
Teacher February 4, 2015.

 - c) Allan Sheridan - Informs the Board of Education his intention to retire effective
Master February 28, 2015.
Maintenance

4. Monthly Budgetary and Financial Report - to be received and filed

Moved by Mrs. Polowski, supported by Mrs. Hemple, that the Board of Education approve the consent agenda as presented.

Roll Call Vote

Yeas: Polowski, Hemple, Hinton, Hammonds, Adkins, Nagy, Noth

Nays: None

PUBLIC DISCUSSION - (Limited to items listed under “Unfinished Business” and “New Business”)

No participants

UNFINISHED BUSINESS

1. Board of Education Policy Book Revision
2290 Code of Ethics – Governing Relationships of Members of the
Board of Education and the Superintendent of Schools – Second Reading

Mr. Ricky Nagy, Board Trustee, recommended Code of Ethics – Governing Relationships of Members of the Board of Education and the Superintendent of Schools be approved for the second reading.

Moved by Mrs. Polowski, supported by Mrs. Hemple, that the Board of Education approve the Board Policy Book Revision, 2290 Code of Ethics – Governing Relationships of Members of the Board of Education and the Superintendent of Schools, for the Second Reading.

Discussion

None

Roll Call Vote

Yeas: Polowski, Hemple, Hinton, Hammonds, Adkins, Nagy, Noth

Nays: None

NEW BUSINESS

1. Collective Bargaining Update

Mr. James Meisinger, Superintendent, stated that administration has met several times with the bargaining groups. He stated that the Deficit Elimination Plan (DEP) is due to Lansing by March 16, 2015 with attached bargaining tentative agreements. Mr. Meisinger stated that one way or another this goal is crucial.

2. Financial Plan of Action Update

Mr. Chuck Hazekamp, Interim Chief Business Official, stated that the MDE was very clear last Thursday at the meeting regarding the District's deficit. Mr. Hazekamp stated that the MDE has given the District an extension to submit the Deficit Elimination Plan (DEP) by March 16, 2015. There are several key components that must be in place in order to formulate an effective DEP. The DEP extension will allow the District additional time to negotiate with bargaining groups and lock in agreements with the various bargaining groups. These executed agreements must accompany the Deficit Elimination Plan in order for the MDE to give the DEP consideration of approval. Plante Moran is organizing the cash flow analysis, which the District will be using to obtain additional supplemental state aid to carry the District through August. To date the Business Office has completed reconciling the January bank statements. Mr. Hazekamp stated he will be working to allocate different accounts for the funds that have been commingled. The District has held releasing checks to vendors to guard the cash flow; however at this time, Mr. Robert Moore, Oakland ISD Deputy Superintendent of Finance and Operations, recommends that all checks be released in order for the District to be up-to-date with all vendor payments when working to obtain supplemental state aid. The District has requested an advancement in the IDEA grant draw in the amount of approximately \$497,000, as well as working to obtain a Title I draw next week. The District is also working on an advancement of the PA18 monies. Mr. Hazekamp stated that he and Mr. Moore are working on amending the current budget. Once the amendment is completed and approved by the Board of Education the District will move forward in writing the DEP that requires completion before the March 16, 2015 MDE deadline.

Mrs. Rachel Noth, Board President, confirmed with Mr. Hazekamp that it would be another two weeks or so before the budget would be ready for board approval.

3. Promise Zone Update

Ms. Kayla Roney, Promise Zone Director, updated the Board of Education on the recent Promise Zone events. Ms. Roney stated that the winter scholarship process has begun. She and the Promise Zone Board are working to inform the community about the Promise Zone process and how to obtain the scholarship. Currently it is Free Application of Federal Student Aid (FAFSA) week at the high school. She and Ms. Brittany Thomas, Hazel Park High School Promise Zone College Advisor, are assisting parents and students on completing and submitting their FAFSA. The Skilled Trade Expo was successful and she is organizing a field trip for students to visit skilled trade facilities. She has met with Hazel Park High School Alumni to discuss college barriers and what the Promise Zone could do to help seniors overcome those barriers. March 2nd and 3rd the Promise Zone will be hosting a Senior College and Career Program that will talk about a variety of topics: transitioning out of high school, decoding the financial aid letter, are among a few of the topics. Ms. Roney stated the second annual Race to College dinner will be held February 28, 2015 at the Hazel Park Raceway. She informed the community of how they could obtain tickets for this event and reminded everyone the post office box for the Promise Zone has been closed, but to send their money to the Administration Office or Hazel Park High School. Ms. Roney stated the Viking Spring Expo will be held March 19th. There will be several break-out sessions that will cover College/Career Readiness, Senior Year Wrap-up; and Juniors Planning Ahead to mention a few.

Mrs. Beverly Hinton, Board Vice President, stated that the Promise Zone does many nice events for the students and she would like to make sure students at the Hazel Park Alternative High School are also invited to these events. Ms. Roney thanked Mrs. Hinton for her suggestion and stated she would be in touch with Mr. Nemeckay regarding this matter.

4. Closed Session – Motion to recess into closed session (h) attorney client privilege to consider material exempt from discussion or disclosure by state or federal statute, and for (c) strategy and negotiation session connected with the negotiation of a collective bargaining agreements if either negotiating party requests a closed hearing, which is exempt from disclosure pursuant to Section 8(h)(c) of the Open Meeting Act

Moved by Mrs. Hinton, supported by Mrs. Hemple, that the Board of Education adjourn to a Closed Session.

Discussion

None

Roll Call Vote

Yeas: Hinton, Hemple, Hammonds, Adkins, Nagy, Polowski, Noth

Nays: None

The Board of Education adjourned to a Closed Session at 8:05 p.m. The meeting resumed as an open meeting at 9:15 p.m

RECOGNITION/COMMENDATION

1. Congratulations to **Zachary Heathcock**, Hazel Park High School senior who also attends the Oakland Schools Technical Campus Southeast (OSTC) in Royal Oak, who was recently awarded a \$20,000 scholarship for his personal financial acumen in H&R Block's Budget Challenge. Over 13,800 students participated in the Budget Challenge nationally, but only 22 students qualified for the \$20,000 scholarships. Remarkably, four of the 22 students attend the Information Technology, Entrepreneurship, Advanced Marketing (iTEAM) cluster at OSTC Southeast. During the Challenge, students endured eight weeks of personal financial decision-making in a virtual environment. They were presented with multiple options and made choices based on lifestyle, educational plans and employment. H&R Block emphasized three skill areas that they considered most important for the students to understand and practice:

1. Balancing current and future cash needs
2. Paying bills on time and on budget
3. Resourcefulness, understanding and practical application of financial concepts

To acquire leaderboard points, the students dealt with regular real-world bills, budgets, 401K accounts, checking accounts, credit-card payments, vendors, and car options (with loans and insurance) in order to demonstrate smart consumerism, savvy investment and on-time repayment. Importantly, students learned how to communicate with customer service departments in order to mitigate financial mistakes. Way to go Zachary!

PUBLIC DISCUSSION

No participants

BOARD MEMBER AND ADMINISTRATION COMMENTS

1. James Meisinger
Superintendent - Mr. James Meisinger, Superintendent, stated that with Mr. Mayo's retirement the District will need to appoint an interim to assume his job responsibilities in the maintenance, custodial, food service and transportation areas. This could possibly be an administrative position that is eliminated related to those four areas.
2. Beverly Hinton
Board Vice President - Mrs. Beverly Hinton, Board Vice President, stated that the video that Ms. Dawn Gafa-Davis presented on the Alumni of Hazel Park Schools plays on our school cable channel but would like to see it also play on the school web site. Fire Fighters Bowl-a-Thon is this Saturday at Hazel Park Bowl; the proceeds go to many charities. Oakland Livingston Human Service Agency (OLHSA) will be hosting a Free Energy Education Workshop at the Hazel Park Memorial Library, February 18, 2015, you must pre-register. All participants will receive a free \$50 energy kit.

ADJOURNMENT

Moved and supported that the meeting be adjourned at 9:20 p.m.

Unanimous approval.

Respectfully submitted,

Sue Hemple, Secretary
Hazel Park Board of Education