

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
REGULAR MEETING

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held at the Ford School Administration Office on December 16, 2013, and was called to order by President LaForme at 7:30 p.m.

ROLL CALL

Members Present: LaForme, Nagy, C. Hemple, Hammonds, Cook, S. Hemple, Polowski
Members Absent: None
Others Present: André, Berger, Mayo, Meisinger, Stefanski, Watrion, Paterson

INVOCATION

The Invocation was delivered by Mr. James Meisinger, Superintendent, and was followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved by Mr. Hemple, supported by Mrs. Hemple, that the Agenda be approved with the following changes: Under NEW BUSINESS #5 Closed Session move to #2 and amend the agenda item to read Closed Session - Motion to recess into closed session; for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, personnel matters and to consider the possible lease of real property along with all topics pertaining to the property lease, which is exempt from disclosure pursuant to Section 8(c)(d) of the Open Meetings Act

Discussion

None

Roll Call Vote

Yeas: C. Hemple, S. Hemple, Nagy, Hammonds, Cook, Polowski, LaForme
Nays: None

AUDIT OF THE BILLS

Moved by Mr. Hemple, supported by Mr. Cook, that the Bills dated December 10, 2013, be approved as follows: Capital Projects Funds – \$515,960.09; Debt Service Funds – \$2,100.00; Special Revenue Funds – \$96,139.16 General Fund – \$2,334,002.91; Total Expenditures – \$2,948,202.16.

Discussion

None

Roll Call Vote

Yeas: C. Hemple, Cook, Nagy, Hammonds, S. Hemple, Polowski, LaForme

Nays: None

SPECIAL ORDER OF BUSINESS

1. Students of the Month – Secondary

- a) Haley Beverlin (8th Grade) - Hazel Park Junior High School
- b) Leeanna Hempstead (12th Grade) - Hazel Park High School

Superintendent Meisinger introduced each student, commented on their individual achievements and goals, and presented them with a certificate of achievement. He also asked family and friends of each student to stand and be recognized.

2. Representative Ellen Cogen Lipton Presentation

Representative Ellen Cogen Lipton gave a PowerPoint presentation on the School Reform Task Force. Representative Lipton's PowerPoint is available at the Michigan House Democrats Task Forces website, housedemtaskforces.com/school-reform or at the Board of Education Office.

Mr. James Meisinger, Superintendent, thanked Representative Lipton for her dedicated service to Hazel Park Schools.

CONSENT AGENDA

1. Approval of Minutes – to be approved as written

- a) November 16, 2013, Regular Meeting

2. Resignations – to be received and filed

- a) Kimberly Girard - Informs the Board of Education her intention to resign
Teacher effective November 22, 2013.
- b) Matthew Pittinato - Informs the Board of Education his intention to resign
Teacher effective November 27, 2013.

3. Note of Appreciation – to be received and filed

- a) Renée Rathsburg - Acknowledged the expression of sympathy from the
Teacher Board of Education at the time of her sister's death
(Joanne Locricchio).

4. Conference Reports – to be received and filed

- a) **Patrice Deckard**, Teacher at Webster Elementary School, attended the "Food for Thought: How Nutrients Affect Mental Health and the Brain" conference on November 8, 2013, at the Troy Marriott. (Conference report submitted - Title 2, Part A funds)

- b) **Amber Delisi, Debra Dimas, Julie Gorski, Diane Knapp, Kate March, and Kelly Sims**, Teachers at Webster Elementary School, attended “Soar to Success in Reading, Writing and Math” conference on November 20, 2013, at Webster Elementary School. (Conference report submitted - Title 2, Part A funds)
- c) **Denis Dixon**, Teacher at Hazel Park High School, attended the “Social Studies Assessment Common Core” conference on December 2 and December 9, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
- d) **Diane Knapp and Kelly Sims**, Teachers at Webster Elementary School, attended “Robust Vocabulary in the K-2 Classroom” conference on October 3, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
- e) **Elise Landis**, Teacher at Webb Elementary School, attended the “WIDA Training” on September 17, 2013, at the Hazel Park Schools Administration Building. (Conference report submitted - Title 2, Part A funds)
- f) **Elise Landis**, Teacher at Webb Elementary School, attended the “AdvancED Fall Conference” on November 5, 2013, at the Lansing Center. (Conference report submitted - Title 2, Part A funds)
- g) **Elise Landis**, Teacher at Webb Elementary School, attended the “Title One Discussion – Jan Callis” conference on November 6, 2013, at the Hazel Park Schools Administration Building. (Conference report submitted - Title 2, Part A funds)
- h) **Elise Landis**, Teacher at Webb Elementary School, attended the “Foundational RTI Session” conference on November 6, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
- i) **Adam Luck**, Teacher at Hazel Park Advantage, attended the “Building Leaders: Lions Leadership Institute” conference on November 8 – 10, 2013, in Higgins Lake.
- j) **Jennifer Monterosso**, Teacher at United Oaks Elementary School, attended the “Positive Behavior Intervention Support The Next Step Implementation” conference on November 7, 2013, at United Oaks Elementary School. (Conference report submitted - Title 2, Part A funds)
- k) **Jared Nabozny**, Teacher at Hazel Park High School, attended the “Social Studies Assessment” conference on December 2, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
- l) **Ksymena Ratynski**, Psychologist at Jardon School, attended the “Crisis Response Skills” conference on November 14, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)

- m) **Linda Rogers**, Teacher at Hazel Park High School, attended the “MDE Fall Conference” on November 19, 2013, in Lansing. (Conference report submitted - Title 2, Part A funds)
 - n) **Caryn Ross**, Teacher at Hazel Park High School, attended the “Using iPads to Increase Student Learning” on November 15, 2013, in Livonia. (Conference report submitted - Title 2, Part A funds)
5. Monthly Budgetary and Financial Report – To Be Received and Filed

Moved by Mr. Hemple, supported by Mrs. Hammonds, that the Board of Education approve the consent agenda as presented.

Roll Call Vote

Yeas: C. Hemple, Hammonds, Nagy, Cook, S. Hemple, Polowski, LaForme

Nays: None

PUBLIC DISCUSSION - (Limited to items listed under “Unfinished Business” and “New Business”)

No Participants

UNFINISHED BUSINESS

None

NEW BUSINESS

1. 2013/2014 Revised Amended Budget Approval

Mr. Steven Watripont, Director of Business Services, reviewed the amended budget with the Board of Education and requested that they consider approval of the Resolution for Amending the 2013/2014 General Appropriations Act for the General Fund, as presented.

RESOLUTION FOR AMENDING THE 2013/2014 GENERAL APPROPRIATIONS ACT
FOR THE GENERAL FUND
BY THE BOARD OF EDUCATION OF
THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK

BE IT RESOLVED, that this resolution shall amend the general appropriation of the General Fund of the School District of the City of Hazel Park for the fiscal year 2013/2014. A resolution to amend previous appropriations, and to provide for the expenditure of the amended appropriations; and to amend the disposition of all income received in the General Fund of the School District of the City of Hazel Park.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of the School District of the City of Hazel Park for fiscal year 2013/2014 is as follows:

REVENUE:	
Local	\$ 3,047,000
State	32,570,305
Federal	3,039,345
Incoming Transfers and other transactions	<u>862,500</u>
Total revenue	\$ 39,519,150
Fund balance July 1, 2013	\$ (3,919,403)
Less: Appropriated fund balance	<u>-</u>
Fund balance available to appropriate	\$ <u>(3,919,403)</u>
Total available to appropriate	\$ <u>35,599,747</u>

BE IT FURTHER RESOLVED, that \$38,211,300 of the total available to appropriate in the General Fund is hereby adopted to be appropriated in the amounts and for the purpose set forth below:

EXPENDITURES:	
Basic Instruction	\$ 18,596,500
Added Needs	5,068,500
Adult/Continuing Education	384,500
Pupil Services	2,209,200
Instructional Staff Services	1,619,600
General Administration	677,400
School Administration	1,624,500
Business Services	960,000
Operations and Maintenance	5,004,400
Pupil Transportation	283,600
Central Services	391,400
Other Support Services	478,600
Community Services	228,100
Outgoing Transfers and Other Transactions	<u>685,000</u>
Total Appropriations	\$ <u>38,211,300</u>
Budgeted Fund Balance, June 30, 2013	\$ <u>(2,611,553)</u>

Moved by Mr. Hemple, supported by Mrs. Hammonds, that the Board of Education approve the 2013/2014 Revised Amended Budget Resolution, as presented.

Discussion

Mr. Charles Hemple, Board Secretary, and Mr. Watriont held a discussion regarding several areas of the amended budget.

Roll Call Vote

Yeas: C. Hemple, Hammonds, Nagy, Cook, S. Hemple, Polowski, LaForme

Nays: None

Mr. James Meisinger, Superintendent, stated that he plans to be proactive and go to the state after the holidays to discuss the District's financial situation. He would like to avoid the negative publicity that was brought upon the District last year when the state took the District before the Financial Loan Assistance Board, only to deem the District not to be in severe financial trouble. Last year the District's debt was \$3.3 million and this year the debt is \$2.6 million. Once it was realized that the District enrollment declined from last school year the District made immediate cuts of approximately \$1,100,000 from the budget, along with the cuts the Board of Education decided to close a school building. The District is also working to expand the vendor/alternative education programs. In January 2014 the District will

expand the Schools of Choice Out of County (105c) to K – 12, the community also passed the millage and sinking fund that will alleviate certain spending out of the general fund. Mr. Meisinger stated that if the teacher's union group would have taken concessions, he believes the other union groups would have followed. Then the District's deficit could have been under \$2 million, however, the vote was opposed. Mr. Meisinger said he plans to meet with the state and communicate how the District has moved forward in cutting the deficit and he remain optimistic that the state won't take the District before the Financial Loan Assistance Board this year.

Mr. Ricky Nagy, Board Vice President, reminded Mr. Meisinger of the front-page news article that stated in error the District was \$33 million dollars in debt, and the newspaper promised a retraction, the retraction came in small print on the back page of the news. Mr. Nagy stated he believes this article did great damage to the Districts enrollment. He also stated that government has created these problems in the school districts when they allowed the borders to be opened. In his viewpoint school districts would not have these issues if the students attended school in their own communities.

2. Closed Session - Motion to recess into closed session; for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, personnel matters and to consider the possible lease of real property along with all topics pertaining to the property lease, which is exempt from disclosure pursuant to Section 8(c)(d) of the Open Meetings Act

Moved by Mr. Hemple, supported by Mrs. Polowski, that the Board of Education adjourn to a Closed Session.

Discussion

None

Roll Call Vote

Yeas: C. Hemple, Polowski, Nagy, Hammonds, Cook, S. Hemple, LaForme

Nays: None

The meeting reconvened as an Open Meeting at 9:23 p.m.

3. Permission to Appoint the Position of Payroll Specialist

Mr. Steven Watripont, Director of Business Services, recommends Ada Lynn Mirovsky to be hired to fill the payroll vacancy that was left vacant by employee Sandra Steele.

Moved by Mrs. Polowski, supported by Mr. Hemple, that the Board of Education appoint Ada Lynn Mirovsky to the position of Payroll Specialist, with the hire date of December 17, 2013, as recommended.

Discussion

None

Roll Call Vote

Yeas: Polowski, C. Hemple, Nagy, Hammonds, Cook, S. Hemple, LaForme

Nays: None

4. Permission to Appoint the Position of Technology Help Desk Coordinator

Mr. James Meisinger, Superintendent, recommends Darrin Matthews to be hired to fill the Technology Help Desk Coordinator position.

Moved by Mr. Nagy, supported by Mr. Cook, that the Board of Education appoint Darrin Matthews to the position of Help Desk Coordinator, with the hire date of December 17, 2013, as recommended.

Discussion

None

Roll Call Vote

Yeas: Nagy, Cook, C. Hemple, Hammonds, S. Hemple, Polowski, LaForme

Nays: None

5. Promise Zone Update

Ms. Kayla Roney, Promise Zone Executive Director, stated that the Promise Zone website has been updated with up-to-date information. Ms. Roney said that the Promise Zone is hoping to have the Promise Zone application online for students to complete. To date approximately 100 seniors have applied for the Promise Zone Scholarship. *Race to College Fund Raiser*, headlining Congressman Sandy Levin and Oakland County Executive L. Brooks Patterson, the event will take place on Saturday, February 8 from 5:00 p.m. to 8:00 p.m. at the Hazel Park Raceway; tickets will be available in January. In January Julie Tashjian, Michael Barlow and Kayla Roney will be visiting an electrician training to learn more about options in skilled trade for the students. The *Career Explorer* booklets that were purchased by the Promise Zone will be provided to all the fifth grade students as part of their reproductive health unit. The students will participate in a Career Explorer game and the games results will be placed in the student's cumulative record file for the student to review in high school. Ms. Roney stated that any students that plan to attend Oakland Community College (OCC) this January need to contact either Julie Tashjian or herself immediately to complete the necessary documentation. In order to receive Promise Zone funding the Free Application for Federal Student Aid (FAFSA) must be completed each year. Julie Tashjian, Hazel Park High School Promise Zone College Advisor, gave a PowerPoint presentation regarding *Paying for College in Hazel Park*. A copy of the PowerPoint is available at the Board of Education Office. Ms. Tashjian explained about college assistance such as the Tuition Incentive Program (TIP), Federal Pell Grants, and the Federal Work-Study Program. Ms. Roney also reviewed the Promise Zone eligibility guidelines.

6. 2012 Bond Project Update and Recommendations

Mr. Fred Nix, Owner's Representative for the 2012 Bond Project, introduced Mr. Dan Krittta with Wold Architects & Engineers. Mr. Nix stated that Mr. Krittta knows the District very well and will once again be working on upcoming projects. Mr. Nix stated that due to the cold weather the painting on the tennis courts will be completed in the spring. Mr. Nix indicated that the athletic complex is nearly finished; there will be a few punch list items that need to be completed. Mr. Nix recommended to the Board of Education to approve finalizing the drawings and submit bid documents for the roofs and parking lots.

Moved by Mr. Nagy, supported by Mrs. Polowski, that the Board of Education authorize the finalization of drawings, plans and the bidding of roof and parking lot projects, as recommended.

Discussion

None

Roll Call Vote

Yeas: Nagy, Polowski, C. Hemple, Hammonds, Cook, S. Hemple, LaForme

Nays: None

7. Holiday Basket Update

Mrs. Sherrie Polowski, Board Trustee, stated she would like to give a big "thank you" to everyone that came out to help with the Holiday Basket, especially the Webb Elementary School and Webster Elementary School staffs. Mr. Polowski said that Holiday Basket committee serviced 270 families. With the help of many volunteers this year's Holiday Basket project was a great success. Thank you!

RECOGNITION/COMMENDATION

1. **Dr. Michelle Krause** would like to thank **Mrs. Claire Holloway** and **Panasonic Automotive Systems** for their hard work at obtaining a grant for Edison MAX to be used for iPad technology. Panasonic worked diligently since last year, helping us through the grant process. On November 21, 2013, Mrs. Holloway and another representative from Panasonic hand delivered and presented a check to Edison MAX for \$10,000.
2. **James Knapp**, Principal would like to thank and commend the **Webb PTA** and **President Kathy Nagy** for their efforts to provide another very successful family movie night at Webb. Over 100 families spread out on their blankets in the Webb gym to watch the movie "The Croods" on Friday, November 22. Kudos and thanks to the following volunteers: **Cheryl Hayes, Ricky Nagy, Kathy Nagy, Tiffany Nagy, Julie Drew, Maria Kramer, Darcy Platt, Sarah Bean, Angela Wilkins** and **Tracy Wilson**. A Webb Wolf howl to you!

3. On Friday, October 25, Webb Elementary School held its annual Halloween carnival event called "Octoberfest." Parents, students and the community were all smiles as they visited a "Halloweenish" looking school. The students were able to wear their costumes, play various carnival like games, make crafts and eat some good food. We had a tremendous crowd, nearly 400 people. To help run the event we had 35 volunteers. **James Knapp**, Principal would like to thank the volunteers, **Webb staff**, **Webb PTA** and chairperson **Kathy Nagy** for their efforts in making this evening a very successful family fun event at Webb. I would also like to thank the **custodial staff** for their setup and cleanup effort.

PUBLIC DISCUSSION

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| 1. Lynette Daley
Jamie Nunnery
Webb Elementary
School Employees | - | They expressed safety concerns in the Webb Elementary School parking lot.

Mrs. Laura LaForme, Board President, asked Mr. Meisinger to look into the concern. |
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BOARD MEMBER AND ADMINISTRATION COMMENTS

- | | | |
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| 1. Sherrie Polowski
Board Trustee | - | Mrs. Sherrie Polowski, Board Trustee, wished everyone happy holidays. |
| 2. Ricky Nagy
Board Vice President | - | Mr. Ricky Nagy, Board Vice President, thanked all the volunteers that helped with Holiday Basket. Mr. Nagy stated that it would be appreciated if all the schools supported the Holiday Basket. Mr. Nagy also stated that the same Webb Elementary School parking lot safety concerns exist at the junior high school. Wished everyone a Merry Christmas and Happy New Year. |
| 3. Sue Hemple
Board Trustee | - | Mrs. Sue Hemple, Board Trustee, wished everyone a Merry Christmas. |
| 4. Rose Mary Hammonds
Board Trustee | - | Mrs. Rose Mary Hammonds, Board Trustee, wished everyone a Merry Christmas. |

ADJOURNMENT

Moved and supported that the meeting be adjourned at 9:50 p.m.

Unanimous approval.

Respectfully submitted,

Charles E. Hemple, Secretary
Hazel Park Board of Education