

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
REGULAR MEETING

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held at the Ford School Administration Office on October 19, 2015, and was called to order by President Noth at 7:00 p.m.

ROLL CALL

Members Present: Noth, Hinton, Hemple, Hammonds, Adkins, Nagy, Polowski
Members Absent:
Others Present: Berger, Conrad, Fuciarelli, Kruppe, Romzek, Stefanski, Paterson

INVOCATION

The Invocation was delivered by Pastor Barry David of the Landmark Community Church, and was followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA (Action Item)

Moved by Mrs. Polowski, supported by Mr. Nagy, that the Agenda be approved as written.

Discussion

None

Roll Call Vote

Yeas: Polowski, Nagy, Hinton, Hemple, Hammonds, Adkins, Noth
Nays: None

PUBLIC COMMENT

No participants

SPECIAL ORDER OF BUSINESS

A. Students of the Month

*October **Caring** Students of the Month represent the following characteristics: kind, compassionate behavior, expressing gratitude, forgiving others, and helping people in need.*

Superintendent Kruppe interviewed each of the students before the Regular Board of Education meeting. Pictures were taken with the students, Dr. Kruppe and available

Board of Education members. At the Regular Board of Education Meeting, Dr. Kruppe introduced each student, presented them with a “caring” certificate, and board members congratulated them on their achievement.

Hoover Elementary School

- 1) Trenton Klopfenstein (1st Grade)
- 2) Layla Unger (2nd Grade)
- 3) Devin Lewis (4th Grade)

United Oak Elementary School

- 1) Constance Reid (Kindergarten)
- 2) Madison Boes (3rd Grade)
- 3) Gabrielle Figueroa (4th Grade)

Webb Elementary School

- 1) Serena Wilson (Kindergarten)
- 2) James Baldwin (2nd Grade)
- 3) Justin Clave (5th Grade)

Hazel Park Junior High School

- 1) Brenna Frank (6th Grade)
- 2) Sara Gajos (7th Grade)
- 3) Jordan Aliff (8th Grade)

Hazel Park High School

- 1) Brittany Perreault (11th Grade)
- 2) Cortez Whitaker (12th Grade)

Jardon

- 1) Thomas Wimmer

Hazel Park Alternative High School

- 1) Brianna Royer (12th Grade)

B. Hazel Park Education Association (H.P.E.A.) Features

- 1) Hazel Park High School Teacher, Jean Ericson

Ms. Amy Zitzelberger, Hazel Park High School Teacher and President of the Hazel Park Education Association, introduced Ms. Jean Ericson and reflected on many accomplishments in her teaching career. Ms. Ericson thanked the Board of Education, administration and her colleagues for this commendation.

C. TEDxDetroit Presentation – Franci Atcho

Mr. Franci Atcho, Technology Integration Coach, gave a presentation to the Board of Education of the TEDxDetroit event that he and five high school students (Erin Thomson O’Neill, Kaylee-Rose Elliott, Allyson Kauzlarich, Jacob Houghton and Ivy Obuchowski), attended on October 8th at the Detroit Fox Theatre. Mr. Atcho stated that it was an

exciting event for him and his students. TEDx is an organization that is devoted to spreading ideas in the form of short, powerful talks delivered by today's leading thinkers and doers. TEDx began in 1984 as a conference for technology, entertainment, and design. TEDx events are independently organized events, in the spirit of ideas worth spreading. Mr. Atcho stated the District was fortunate to receive a scholarship from Greg Feldkamp of FedEx Detroit; the scholarship was worth \$600 allowing him and five students to attend the conference free of charge. Mr. Atcho highlighted several of the day's activities with pictures. He also kept the District and others updated while attending the TEDxDetroit conference with his Twitter feed.

D. Assistance League Grant Awards – Pat Siepielski

Pat Siepielski, with the Assistance League of Southwestern Michigan serving the Macomb, Oakland, and Macomb counties presented grants to several deserving teachers. She explained that they are a non-profit organization helping to clothe, feed, educate and bring comfort to communities. The organization fundraises to support the program through ReSale Connection, Mistletoe Marketplace, and an annual fundraiser. This year Ms. Siepielski was very pleased to begin a new partnership with Hazel Park Schools. Ms. Siepielski presented six scholarships to the following teachers:

- 1) Pamela Sparks, Hazel Park High School – Great Lakes Literacy Discovery Program
- 2) Angelika Parente, Melissa Krammeraad-Brown and Diane McMarlin, Webb – Sensory Bundles
- 3) Barbara Wilson, Hazel Park Alternative High School – Human Anatomy Forensic Unit
- 4) Melissa Kammeraad-Brown, Angelika Parente, Diane McMarlin and Rachel Martinez, Jardon/Webb SXI Program – Adaptive Creative Expression
- 5) E. Yvonne Emler, United Oaks – Art History Center
- 6) Shirley Blizinski, Hoover – Brilliant Writing with Bare Books

E. Hazel Park Youth Assistance Presentation – No Swear November

Mr. Steve Morton and Mr. Eric Brodsky, Hazel Park High School Teachers, explained the Hazel Park Youth Assistance campaign No Swear November. Mr. Morton welcomed everyone to purchase a No Swear November bracelet and take a canister to place on the office and home counters to collect donations. He stated that the No Swear November canisters would also be seen at local businesses. Hazel Park Youth Assistance can be followed on FaceBook and the Youth Assistance Website, www.hpyouth1953.com. Hazel Park Youth Assistance has made a difference in many children's lives with fundraisers such as this one.

F. Legislative Update

Dr. Amy Kruppe, Superintendent, updated the Board of Education on the recent legislative activity taking place in Lansing. She stated that House Bill 4822 is one of the most important bills in the legislative currently. This bill is addressing Smart Promotion: 3rd-grade reading proficiency, early literacy coaches, and reading assistance programs. This bill addresses students not reading at 3rd-grade level by 3rd-grade and would not allow these students to be promoted to the next grade level. Dr. Kruppe urged the staff and community to reach out to their legislation to vote "no" on this House Bill. However, there

are a lot of good things inside this House Bill to be aware of including mandated intervention, reading specialists, and funding behind this bill to accomplish those requirements. In order to have that funding, the district must develop a Multi-Tiered System of Supports (MTSS) Program and research-based intervention. Districts must have sufficient knowledge of evidence-based reading research curriculum in place. If you can reach out to your legislator to vote "no" that will be important to the district and our children.

Dr. Kruppe spoke regarding Senate Bill 103; this bill would amend the Revised School Code requirement that a district's teacher and school administrator's annual year-end evaluation use student growth assessment data. At this time, the evaluations for our teachers are student growth at 50%, which means half of their evaluation is based on student growth; we know that we don't want our teachers to be evaluated solely on the growth of students we would like data to be focused on positive teaching and learning in the classroom. This Senate Bill 103 requires the portion of an evaluation based on student growth and assessment data to be 25% in the 2017-2018 school year, then 40% in 2018-2019 and following years. Dr. Kruppe hopes that you can reach out to your legislator to encourage them to look at this bill. This bill will focus on state testing and local assessments.

Another piece that is in the legislature that parents need to stand up to is guns in our schools. Senate Bill 442 this bill prohibits open carry in our schools, but would allow concealed carry of guns in our schools. Dr. Kruppe stated that Ann Arbor schools are fighting this Senate Bill. It is the District's hope that you will stand up and reach out to your legislator and ask them to prohibit any guns to be carried on school grounds. Currently, there is a bill out there encouraging schools to pass a resolution to encourage no guns carried on school grounds.

At the Federal level, the school vouchers discussion continues to increase about the education system across the country. School vouchers are detrimental to our public schools. Dr. Kruppe encouraged the staff and community to reach out to their legislators and encourage them to vote "no". It would be in the best interest for school vouchers not to go towards charter schools. We want our public schools to stay healthy in the state of Michigan.

Dr. Kruppe stated that today Governor Snyder asked the Legislature to adopt an expensive plan to overhaul Detroit schools at the cost of local school districts. The proposal would split the Detroit district in two. A new body would oversee education and normal school operations. The old Detroit School would exist only to collect taxes and pay down its debt. This means Hazel Park Schools will lose part of their student FTE funding to the Detroit Public Schools. Hazel Park Schools could be paying many years toward the debt of Detroit Schools.

Closed Session – Motion to recess into closed session (b) to consider the dismissal, suspension, or disciplining of a student if the public body is part of the school district, intermediate school district, or institution of higher education that the student is attending, and if the student or the student's parent or guardian requests a closed hearing, and (h) attorney client privilege to

consider material exempt from discussion or disclosure by state or federal statute, which is exempt from disclosure pursuant to Section 8(b)(h) of the Open Meeting Act

Moved by Mrs. Polowski, supported by Mr. Nagy, that the Board of Education adjourn to a Closed Session.

Discussion

None

Roll Call Vote

Yeas: Polowski, Nagy, Hinton, Hemple, Hammonds, Adkins, Noth

Nays: None

The Board of Education adjourned to a Closed Session at 7:35 p.m. The meeting resumed as an open meeting at 8:33 p.m.

CONSENT AGENDA (Action Items)

A. Approval of Minutes

- 1) September 21, 2015, Regular Meeting

B. Monthly Financial Reports

- 1) Cash Balances Report
- 2) Electronic Fund Transfers Report
- 3) Check Register

C. Notes of Appreciation

- 1) E. Yvonne Emlet
Teacher - Acknowledged the expression of sympathy from the Board of Education and administration at the time of her husband's death (William Emlet).
- 2) Nancy Sly
Teacher - Expressed her appreciation to the Board of Education and administration in their support of the kiln fundraiser.
- 3) Ryan Stefanski
Director of Technology and Custodial Services - Expressed his appreciation to the Board of Education for the generous delivery of doughnuts and cider on Friday, October 16. Mr. Stefanski is certain that he speaks for everyone when he says the staff appreciates the Board of Education's support!

D. Leave of Absence

- 1) Sarah Marchi – Associate GSRP Teacher, Webster – September 22, 2015
- 2) Lisa Rambo – Paraprofessional, United Oaks – September 21, 2015

E. Resignations

- 1) Christopher Degnore – Paraprofessional, Jardon – September 9, 2015
 - 2) Brittany Grashik – Special Education Teacher, Advantage – September 25, 2015
 - 3) Shemika Levingston – (Unaffiliated) Associate Teacher, Webster – September 23, 2015
 - 4) Christine Maloney – (Unaffiliated) Teacher, Adult Education / Ser Metro –
October 16, 2015
 - 5) Ada Lynn Mirovsky – (Unaffiliated) Payroll Specialist, Administration Office –
September 25, 2015
 - 6) Shea Seckel – (Unaffiliated) Resource Room, Hazel Park Alternative High School –
October 17, 2015
- F. New Hire Personnel Recommendations
- 1) Elizabeth Hetteberg – Math Teacher (1.0 FTE), High School – September 25, 2015
 - 2) Robyn Hively – Non-Instructional Paraprofessional, United Oaks – October 14, 2015
 - 3) Kelly Johnson – Instructional Paraprofessional, Edison M.A.X. – October 9, 2015
 - 4) Annelise Miller – Spanish Teacher (.50 FTE), High School – October 19, 2015
 - 5) Shana Pawlowski – Instructional Paraprofessional, Edison – October 8, 2015
 - 6) Erin See – Special Education Teacher (1.0 FTE), High School – September 23, 2015
 - 7) Ryan Sexton – Secondary Teacher (1.0 FTE), Adult Education – October 5, 2015
 - 8) Melissa Schimanski – (Unaffiliated) GSRP Teacher (1.0 FTE), Webster –
October 5, 2015
 - 9) Kathryn Untenger – Social Studies Teacher (1.0 FTE), High School –
September 22, 2015
- G. Rehire
- 1) Lura Sidak – (Unaffiliated) Associate GSRP Teacher, Webster – September 25, 2015
- H. Transfers
- 1) Ashleigh Alley – Displaced to Adult Education, Clerk Level III – October 5, 2015
 - 2) Kathleen Osborne – Adult Education, Clerk Level III to Adult Education, Secretary
Level II – September 30, 2015
- I. Layoff
- 1) Regina Alexander – Cosmetology Instructor, Adult Education / Ser Metro –
October 7, 2015
- J. H.P.E.A. Article 21 – Unpaid Leaves of Absence and Furlough Days
- 1) Nancy Sly – Requests an Unpaid Leave of Absences for December 17 and
Teacher 18, 2015.
- K. Conference Requests
- 1) **Franci Atcho**, Teacher at the Ford Administration Building, requests approval to attend the “MiGoogle 2015 Conference” on November 3, 2015, in Brighton.
 - 2) **Lenore Barshaw**, Teacher at Hazel Park High School, requests approval to attend the “Transition Partners Training Day, MCTI” conference on December 3, 2015, at Michigan Career and Technical Institute.

- 3) **Beverly Blair**, Teacher at Webb Elementary School, attended the “Social Studies Conference” on October 9, 2015, at Oakland ISD. (Title 2, Part A funds)
- 4) **Ruth Davidson**, Teacher at Webb Elementary School, attended/requests approval to attend the “Elementary Science Curriculum 2nd Grade” conference on August 25, 27, October 13 – 15, 2015 and March 17, 2016, at Oakland ISD.
- 5) **Amber Delisi**, Teacher at Webb Elementary School, attended/ requests approval to attend the “MAISA Writing Study Group” conference on August 10, 2015, January 15 and April 18, 2016, at Oakland ISD.
- 6) **Amber Delisi**, Teacher at Webb Elementary School, attended/ requests approval to attend the “Elementary Science Curriculum 2nd Grade” conference on August 25, 27, October 13 – 15, 2015 and March 17, 2016, at Oakland ISD.
- 7) **Lauren Eavenson**, GSRP Teacher at Webster Early Childhood Center attended the “GSRP Bootcamp” conference on September 25, 2015, at Oakland ISD.
- 8) **Maria Garcia-Mumford**, GSRP Teacher at Webster Early Childhood Center, attended the “GSRP Bootcamp” conference on September 25, 2015, at Oakland ISD.
- 9) **Amanda Gohl**, Counselor at Hazel Park High School, attended the “SAT Suite of Assessments” conference on September 21, 2015, at Oakland University.
- 10) **Amanda Gohl**, Counselor at Hazel Park High School, attended the “Section 504 of the Rehabilitation Act of 1973” conference on October 7, 2015, at Oakland ISD.
- 11) **Amanda Gohl**, Counselor at Hazel Park High School, attended the “Successful SAT Implementation” conference on October 16, 2015, in Clarkston.
- 12) **Toby Gordon**, Teacher at Hazel Park High Junior School, attended the “SAT-a-Thon” conference on August 11, 2015, in Mt. Pleasant.
- 13) **Kathy Kish**, Teacher at Hazel Park High School, requests approval to attend the “Transition Partners Training Day, MCTI” conference on December 3, 2015, at Michigan Career and Technical Institute.
- 14) **Amy LaBrake**, Teacher at Webb Elementary School, attended/requests approval to attend the “MAISA Writing Study Group” conference on August 24, 26 – 27, October 14, December 16, 2015, January 11, March 3, 15 and May 18, 2016, at Oakland ISD
- 15) **Amy LaBrake**, Teacher at Webb Elementary School, attended/requests approval to attend the “Elementary Science Curriculum Network Series” conference on September 29, November 19, 2015, January 14 and March 1, 2016, at Oakland ISD.
- 16) **Janet Langtry**, Counselor at Hazel Park Junior High School, requests approval to attend the “Invisible Wounds - Grief” conference on October 23, 2015, in Troy.

- 17) **Andrea Lanivich**, Teacher at Hazel Park Alternative High School, requests approval to attend the “Michigan Council of Teachers English Fall Conference” on October 29 – 30, 2015, at Kellogg Conference Center.
- 18) **Shemika Levingston**, GSRP Paraprofessional at Webster Early Childhood Center, attended the “GSRP Bootcamp” conference on September 25, 2015, at Oakland ISD.
- 19) **Amy MacIntosh**, Teacher at Hazel Park High School, attended the “Jostens New Advisor Workshop” on September 23, 2015, in Clarkston.
- 20) **Courtney Malott**, Teacher at Hazel Park Junior High School, attended the “Social Studies Council” conference on October 9, 2015, at Oakland ISD.
- 21) **Lisa Pierik**, Teacher at United Oaks Elementary School, attended/requests approval to attend the “Elementary Science Curriculum Network Series” conference on August 25 and 27, October 13, 2015, and March 17, 2016 at Oakland ISD.
- 22) **Yevgeniya Pukalo**, Teacher at the Ford Administration Building, requests approval to attend the “WIDA Data to Improve Instruction” conference on October 21, 2015, at Oakland ISD.
- 23) **Caryn Ross**, Teacher at Hazel Park High School, attended the “National Drop-Out Prevention Conference” on September 15, 2015, in Detroit.
- 24) **Caryn Ross**, Teacher at Hazel Park High School, attended/requests approval to attend the “LCID-2 French II Curriculum Workshop” on September 25, October 30, December 11, 2015, February 5, March 4, April 22, and June 3, 2016, at Oakland ISD.
- 25) **Caryn Ross**, Teacher at Hazel Park High School, requests approval to attend the “National Youth At-Risk Conference” on March 6 – 9, 2016, at in Georgia.
- 26) **Ryan Jamie**, Teacher at Hazel Park Alternative High School, requests approval to attend the “DACTM/MDSTA Fall Conference” on November 7, 2015, at Cousino High School.
- 27) **Adam Schwark**, Teacher at Hazel Park High School, requests approval to attend the “What’s your game plan? (SSI Series)” conference on October 30, 2015, at Schoolcraft College.
- 28) **Kelly Sims**, Teacher at United Oaks and Webb Elementary Schools, attended the “CPI Training” on September 2, 2015, at Edison M.A.X.
- 29) **Heather Thick**, Counselor at Hazel Park High School, attended the “Counselor Workshop” on October 19, 2015, in Troy.
- 30) **Heather Thick**, Counselor at Hazel Park High School, requests approval to attend the “Fall Counselor Workshop” on October 23, 2015, in Ann Arbor.

- 31) **Laura Truesdell**, GSRP Teacher at Webster Early Childhood Center, attended the “GSRP Bootcamp” conference on September 25, 2015, at Oakland ISD.
- 32) **Barbara Wilson**, Teacher at Hazel Park Alternative High School, requests approval to attend the “NSTA Area Conference” on November 11, 2015, in Pennsylvania.
- 33) **Lori Wing**, Teacher at Hoover and Webb Elementary Schools, attended/requests approval to attend the “Oakland Schools Fine Arts Council” conference on October 5, December 8, 2015, February 8 and April 20, 2016, at Oakland ISD.

Moved by Mrs. Polowski, supported by Mrs. Hammonds, that the Board of Education approve the consent agenda as presented.

Roll Call Vote

Yeas: Polowski, Hammonds, Hinton, Hemple, Adkins, Nagy, Noth

Nays: None

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Promise Zone Update (Informational Item)

Mrs. Kayla Roney-Smith, Promise Zone Director, updated the Board of Education, administration, and community of recent Promise Zone events:

- **Sertar Sertar Meijer** Foundation awarded a \$100,000 grant to the Promise Zone. Currently, this foundation is the largest supporter of the Hazel Park Promise Zone.
- Brittany Thomas, Promise Zone Student Advisor, has taken a position as an Oakland University Advisor. The Promise Zone Board of Directors is looking to fill this vacant position as soon as possible. In the meantime, Mrs. Roney-Smith stated that she would be prioritizing and seeing students.
- Cranbrook Horizons Upper Bound is willing to accept up to a total of twenty, 9th, 10th and 11th grade new students for their winter program.
- Oakland Community College fall scholarship payments have not been paid. Promise Zone expects to receive these invoices in late October to early November.
- Mrs. Roney-Smith plans to take students on their first college campus tour to the University of Michigan tomorrow.
- The Promise Zone and five Hazel Park Students have been invited to attend the Electrical Industry Training Open House in November.

- Chrysler UAW Co-operative Program is on hiatus with Chrysler while they work through their negotiations. Mrs. Roney-Smith stated that she is hoping to get this program on its feet and running for the second semester.
- Mrs. Roney-Smith stated that she is available to assist any Adult Education or Alternative Education students that have questions or are ready to apply for colleges or trade schools

B. Business Update (Informational Item)

Mr. Daniel Romzek, Director of Business Services, stated that he and Controller Josie Petitta continue to work with the school district's auditors from Buss & Company CPAs to finalize the annual financial statement audit for the fiscal year ended June 30, 2015, in preparation for the October 26 Special Board of Education Meeting where Buss & Company CPAs will present the 2015 audit report. Mr. Romzek also stated they continue to work on the first amendment to the 2015/2016 budget. The final 2014/2015 figures serve as the starting point for this process. He is developing a comprehensive budget amendment based on detailed financial analysis of each program with support from underlying supporting schedules. With the school year in full swing, we can now quantify staffing costs for employee salaries and benefits, which comprise a significant majority of the budget's makeup. He stated that they would also have preliminary enrollment figures for the fall student count that took place on October 7, 2015, which will be used to more accurately predict revenue for the year. The budget amendment will also include adjustments for federal and state grant programs. Furthermore, he will be adjusting out the revenue and related costs associated with the \$9.5 million long-term operating loan that the District had built into the approved Deficit Elimination Plan (DEP), as we don't anticipate that the Department of Treasury will support the issuance of this loan. Once the first budget amendment is complete, he will turn his focus to preparing the Enhanced Deficit Elimination Plan (EDEP) for submission to the Michigan Department of Treasury in early 2016. Figures from the 2015 audit report, along with the first budget amendment will be used in developing Hazel Park's EDEP. The District is still awaiting clarification and direction from Treasury on the form and content of the EDEP, but we have begun building the framework for the financial plan. The Special Board of Education Meeting on October 26 will include the presentation and recommendation for acceptance of the 2015 audit report, presentation and recommendation of the first General Fund Budget Amendment for approval, and presentation of the draft financial plan that will be used in developing the new EDEP.

Mr. Romzek updated the Board of Education on the preliminary student fall student counts. He stated that the School District's fall student count took place on October 7, 2015, and the preliminary enrollment count is at 3,347.31 Full-time Equivalency (FTE) pupils as of this writing. This enrollment is approximately 187.69 FTE less than the estimated 3,535 used for the budget. Aside from the unexpected loss of 200 pupils from the closure of the INVEST Grace Vendor program this year, the fall enrollment is on track with budget estimates. Recall that the budget showed the School District netting 26% of the foundation allowance from this lost vendor program, which has a financial impact of approximately 50 students to the budget. This enrollment is being used to estimate state aid revenue for the year.

The School District received seven (7) proposals from firms on October 2, 2015 for the development of a comprehensive facility conditions assessment study, to assist the Board in the decision-making process in developing a facility plan for the School District's Sinking Fund. The assessment will include comprehensive reports of buildings and components to provide the School District a multi-year capital investment plan that will identify the need for immediate repairs, preventative maintenance, and deferred maintenance for the district. The final report will include an overall condition of building and components; including, but not limited to materials used, manufacturers, age, and conditions. The assessment will also include a report of current facility utilization to be used for facilities planning and management purposes, optimizing available space, and minimizing operating expenditures, including but not limited to, utilities, maintenance/repairs, and water/sewer, electricity, and natural gas utility costs. The cost for this study will be paid from the School District's Building & Site Sinking Fund. Mr. Romzek states that he and Mrs. Petitta are still reviewing proposals and completing reference checks and they will have a recommendation for award at the October 26, 2015 Special Board Meeting.

The District continues to closely monitor the Chartwells Food Service program. Director Reginald Holden and his team continue to build efficiencies and work out start-up issues. There have been challenges with staffing, product quality, and overall service, but they continue to work closely with the district's administrative team in their implementation and are making steady progress.

Mr. Romzek stated that the initial setup of the online maintenance work order system through the SchoolDude Maintenance Work Order System has been completed. Staff has begun entering and tracking maintenance and repair requests through this application. In the coming weeks we will provide training to district maintenance staff on how to process and manage the automated work orders. The next phase of implementation will include expanding the scope for processing and managing automated maintenance and repair orders to building head custodians.

Mrs. Laura Adkins, Board of Education Trustee, inquired about how high school students could offer constructive feedback regarding their high school meals. Mr. Romzek suggested students contact him and Dr. Carla Postell, High School Principal.

C. Human Resources Update

1) H.P.E.A. Recommendation new position, Special Education (MoCI) (Action Item)

Mr. Daryl Conrad, Director of Human Resources, reported that the District currently has one elementary MoCI classroom that is located at Webb Elementary School. This particular classroom also has students who have physical and neurological disabilities as well as cognitive deficits. Under the Intermediate School District (ISD) Michigan Rules for Special Education this classroom category can service no more than twelve students. With a recent student enrollment to the District, the classroom count is over the maximum allowed; however two students may be exiting the classroom in the near future. Mr. Conrad recommended the Board of Education to hire an additional teacher, if needed, to open a second elementary MoCI classroom to accommodate our students with similar special needs.

Moved by Mrs. Polowski, supported by Mrs. Adkins, that the Board of Education approve hiring a Special Education MoCi Teacher, if necessary, as recommended.

Discussion

None

Roll Call Vote

Yeas: Polowski, Adkins, Hinton, Hemple, Hammonds, Nagy, Noth

Nays: None

- 2) H.P.P.A. Recommendation new position, Special Education Autism Spectrum Disorder Classroom (Action Item)

Mr. Daryl Conrad, Director of Human Resources, stated that there is a mandated position located at Hazel Park Junior High School working with students with autism. Due to the increased class size and being in compliance with the Michigan Rules for Special Education, this position should be added. The position would be considered an Instructional Level IV Paraprofessional as provided in the Hazel Park Paraprofessional Master Agreement. Mr. Conrad recommended to the Board of Education that in an effort to remain in compliance with the Michigan Rules for Special Education the District add this position as presented.

Moved by Mrs. Polowski, supported by Mrs. Adkins, that the Board of Education approve adding the Paraprofessional Level IV position as recommended.

Discussion

Mrs. Sherrie Polowski, Board of Education Trustee, clarified that both the positions would be paid for from special education funds. Mr. Daniel Romzek, Director of Business Services, confirmed the positions would be subject to special education costs which the District receives some reimbursement.

Roll Call Vote

Yeas: Polowski, Adkins, Hinton, Hemple, Hammonds, Nagy, Noth

Nays: None

- 3) Personnel Report (Informational Item)

Mr. Daryl Conrad, Director of Human Resources, reviewed the personnel actions that appear under the Consent Agenda.

- 4) Health Care Open Enrollment for Employees (Informational Item)

Mr. Daryl Conrad, Director of Human Resources, informed the Board of Education that Health Insurance Open Enrollment for eligible District employees would tentatively begin on November 1, 2015 through approximately November 20, 2015, with an effective date of January 1, 2016. This is for employees who want to change the health insurance plan they are currently enrolled. Mr. Conrad stated that he would be sending communication and materials to the staff in the upcoming days.

D. Curriculum Update

1) OK2Say Program (Informational Item)

Ms. Megan Fuciarelli, Director of Curriculum, and Mr. Ryan Stefanski, Director of Technology and Custodial Services, informed the Board of Education about the OK2Say Program. Ms. Fuciarelli stated that this project is through the State of Michigan Attorney General's Office. OK2Say is a confidential program that allows students to introduce or report matters of harmful behavior before it occurs such as bullying and harassment. The OK2Say Committee, Heather Sneath, Amelia Ciaramitaro, Officer Jason Pence, Ryan Stefanski and herself, recently met, reviewed the OK2Say Program and its options. This program encourages students to speak out against violence confidentially. The committee discussed how they would implement the program in the District and how they will move forward in educating the community and stakeholders. OK2Say targets students in grades fourth through twelfth and offers assemblies; however, there are informational seminars for students' kindergarten through twelfth. The District plans to move forward with the assembly options and obtaining promotional materials. OK2Say is fully funded through the State of Michigan Attorney General. There are additional opportunities offered to districts that have costs associated. At this time, the committee feels comfortable moving forward with the complimentary part of the program. The committee has been in contact with OK2Say regarding setting up school assemblies. At this time when students submit a confidential tip to OK2Say both Social Workers and Officer Pence will be the District contacts. Ms. Fuciarelli is hopeful that a representative from OK2Say will visit the District and share additional OK2Say information and answer any questions.

E. Superintendent Update

1) School ADvance Administrator Evaluation System (Action Item)

Dr. Amy Kruppe, Superintendent, referenced the documents in the Board of Education packet regarding the School ADvance Administrator Evaluation System. She recommended that the Board of Education approve the School ADvance Administrator Evaluation System, with a cost not to exceed \$7500. This system is very much like the Danielson Evaluation System that will be used to evaluate teachers. Administrators will have a three-day workshop assisting them in setting their goals based upon the District's vision. Dr. Kruppe stated that she plans to become a trainer. The funds she receives for training in other districts will come back to our District to offset the costs regarding the evaluation pieces.

Moved by Mrs. Hemple, supported by Mrs. Hammonds, that the Board of Education approve the purchase of the School ADvance Administrator Evaluation System, with a cost not to exceed \$7500.

Discussion

None

Roll Call Vote

Yeas: Hemple, Hammonds, Hinton, Adkins, Nagy, Polowski, Noth

Nays: None

- 2) Conference, Accommodation and Travel Expense Approval (Action Item)
 - a) Michigan Department of Education (MDE) and Michigan School Business Officials (MSBO) Workshop

Dr. Amy Kruppe, Superintendent, requested approval for Mr. Daniel Romzek, Director of Business Services, to attend the upcoming Michigan School Business Officials (MSBO) Leadership Conference at the University of Michigan.

Moved by Mrs. Polowski, supported by Mr. Nagy, that the Board of Education approve Mr. Daniel Romzek, Director of Business Services, to attend the Michigan School Business Officials (MSBO) Leadership Conference at the University of Michigan.

Discussion

None

Roll Call Vote

Yeas: Polowski, Nagy, Hinton, Hemple, Hammonds, Adkins, Noth

Nays: None

- 3) Superintendent Committee Update (Informational Items)
 - a) Review Facility Options for Adult Education – Nine Mile Facility

Dr. Amy Kruppe, Superintendent, invited Mrs. Rachel Noth, Board President, to report on the Facility Options for Adult Education. Mrs. Noth reported that the committee has met and toured the Adult Education facility and a few other facilities. At this time the committee has not made a determination where the program may be relocated, but the committee has thought possibly to the Hazel Park High School. However, if the program were to be relocated at the high school it would require modifications to the stair well area.

Mr. Ricky Nagy, Board Trustee, expressed concern regarding the program moving to the high school.

- b) Community Engagement Team

Mrs. Beverly Hinton, Board Vice President, reported that the Community Engagement Team will be partnering with Hazel Park City Hall at their upcoming Tree Lighting Ceremony on Tuesday, November 24th, at 6:00 p.m. There will be an appearance from Santa, and the Grinch. Several community stakeholders will partnership with this event including Neighborhood Enrichment, Youth Assistance, Hazel Park Library, United Oaks PTA, Hazel Park PTA Council, and Creative Arts, to name a few.

- c) Website Committee Update

Mr. Ryan Stefanski, Director of Technology and Custodial Services, reported that the Website Committee has met and reviewed the four website proposals. From those four proposals the website committee has chosen SchoolWires k-12, for approximately \$5000

start up fee, with the annual fee of approximately \$1000, giving the District many additional features.

RECOGNITION/COMMENDATION

- A. Mrs. Corri Nastasi, Principal at Webb Elementary would like to thank the School Improvement Leadership Team, lead by **Mrs. Debra Dimas**, for all of the work they have put into creating and carrying out our Webb School Improvement Plan. Mrs. Dimas spent countless hours this summer collecting data and aligning the goals, strategies and activities with the needs of our school to create our School Improvement Plan for the 2015-2016 school year. Our committee chairs; **Mrs. Amber Delisi**, Writing Committee Chair, **Mrs. Angela Wilkins** and **Mr. George Dimas**, Co-Chairs of the Positive School Culture Committee, **Mrs. Ruth Davidson**, Math Committee Chair, and **Mrs. Sherri Thomas**, Reading Committee Chair also spent some time this summer reviewing and revising the plan as well as planning for the school year. Since school has started, each committee chair has gathered and analyzed data, lead committee meetings, communicated with the entire staff, and managed the strategies and activities identified in our plan. Mrs. Dimas has worked to coordinate and support their work as well as manage the implementation of the plan. This work has been above and beyond what they are all doing for their own classrooms. Their hard work and dedication, not only to their own students, but also to the entire school is much appreciated.
- B. **SHOUT-OUT** . . . to the Hazel Park’s pumpkin fairy. They are leaving pumpkins at random homes in Hazel Park. Neighbors have no idea who is behind these random acts of kindness but they tell channel 7 Action News, they like it. "Thank you and thanks for putting a smile on our kids faces and our family’s faces. The adults like it too," says Nicole Kilroy, a Hazel Park resident.
- C. Superintendent Kruppe would like to give a special “thank you” to **Pastor Barry David** of the Landmark Community Church, for not only giving the invocation at our Board of Education meetings but also bringing the Southwest Airlines Adopt-A-Pilot Program to our fifth grade students. Students in more than 1,500 classrooms across the country will “adopt” Southwest Airlines Pilots, giving our passionate aviators opportunities to mentor students in and around the fifth-grade level. As part of the Adopt-A-Pilot program, students will also research careers and further develop life skills, while the importance of staying in school is reinforced. Southwest Airlines is pleased to offer these opportunities at no cost to our Hazel Park elementary fifth-grade students.

PUBLIC COMMENT

- A. Amy Zitzelberger
Hazel Park High School
Teacher - Ms. Amy Zitzelberger, Hazel Park High School Teacher, invited the Board of Education and community members to the high school Challenge Day on November 30th, an all day event. This event is designed to improve a sense of community and inspire students to make school a better place.
- B. Denier Jenkins - Ms. Denier Jenkins, expressed her concerns

- 321 E. Bernhard
Hazel Park
- regarding the District policy regarding bullying.
- C. Charles Hemple
1203 E. Hayes Ave.
Hazel Park
- Mr. Charles Hemple informed the Board of Education and public that the Hazel Park City will be renaming the Hazel Park DPW Yard in honor of Jack Lloyd, former Mayor of Hazel Park. The renaming ceremony will take place at noon on October 30th.

BOARD MEMBER AND ADMINISTRATION COMMENTS

- A. Board of Education
- The Board of Education enjoyed all the Students of the Month and the interaction they had with the students, and thanked everyone for attending the meeting.
- B. Sue Hemple
Board Secretary
- Mrs. Sue Hemple, Board of Education Secretary, spoke about the Hazel Park High School football teams and encouraged everyone to come and support the teams last games.
- C. Rose Hammonds
Board Treasurer
- Mrs. Rose Hammonds, Board of Education Treasurer, expressed her appreciation for all the enthusiasm the District and community are showing in the city.
- D. Beverly Hinton
Vice President
- Mrs. Beverly Hinton, Board Vice President, stated that OK2Say will be a great program for our students. She thanked United Oaks PTA for bringing the OK2Say Program to the District. She promoted the Youth Assistance No Swear November and the purchase of the bracelets. Mrs. Hinton stated that Youth Assistance will be bringing some after school enrichment programs to the children giving them some constrictive activities to get involved with.
- E. Amy Kruppe
Superintendent
- Dr. Amy Kruppe, Superintendent, thanked Mr. Daniel Romzek, Director of Business Services, and Mrs. Josephine Petitta, Controller, for all their extra hours to keep the District finances in order, preparing for the upcoming meeting in Lansing and next week's Special Board of Education Meeting to review the audit and District budget. Dr. Kruppe thanked the cameramen coming early and working to get all the students video taped.

F. Rachel Noth
Board President

-

Mrs. Rachel Noth, Board President, spoke about the District reviewing the amended budget next week.

ADJOURNMENT

Moved and supported that the meeting be adjourned at 9:23 p.m.

Unanimous approval.

Respectfully submitted,

Sue Hemple, Secretary
Hazel Park Board of Education